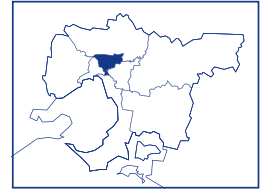


2023

Learn Local Course Guide.

INNER NORTHERN
MELBOURNE



Banyule, Darebin,
Moreland & Yarra

Get the skills you need for study, work and life.

Get the skills you need for study, work and life.

Learn Local courses

Learn Local courses are short courses at low or no cost to eligible adult Victorians.

This course guide has information about a wide range of courses available in 2023 in your area, including:

- Digital literacy training
- Language, literacy and numeracy skills
- English language classes
- Financial literacy skills
- Employability skills
- Occupational Health and Safety
- Industry specific training across a wide range of sectors (including health, disability, retail, tourism, hospitality, construction, trades, business, call centres, horticulture plus many more)

These courses can help you at any stage of your learning and can be a pathway to work.

Learn Local courses are flexible and can be tailored to suit your needs. You can learn at the pace that you choose in a classroom, online or hybrid. Class sizes are often small. Training is delivered by experienced professionals in a relaxed environment.

The Learn Local courses in this guide are a sample of the range of courses on offer. New courses are continually being developed and offered across Victoria. Details about new courses can be found at www.learnlocal.org.au

Courses are usually between 20 and 60 hours. Many Learn Local providers also offer shorter courses, designed to re-engage learners.

Learn Local locations

Around 240 not-for-profit community organisations across Victoria that offer Learn Local courses. These organisations are known as Learn Local providers. They are registered and funded by the Victorian Government, via the Adult, Community and Further Education Board.

Learn Local providers

Learn Local providers are friendly and welcoming, with highly capable and professional trainers. They are focused on helping you to achieve your goals. Learn Local providers know their local communities well and they can help you:

- Undertake a pre-employment course to help you find a job
- Improve your digital literacy and computer skills

- Improve your reading, writing and maths skills
- Access English language classes › Improve your financial literacy skills
- Go on to further study or gain a qualification at a TAFE or other training provider
- Build your confidence and learn something new.

You can find more information about the Learn Local providers near you, including their locations, at www.learnlocal.org.au

Enrol

You can enrol in a Learn Local courses throughout the year. Enrolment requirements vary, you might need to enrol in person, or you may be able to enrol over the phone, online or by mail.

Cost

Learn Local courses are government subsidised and are offered at no or low cost to eligible adult Victorians. Contact the Learn Local provider directly for more information.

Learn local and local business

Learn Local providers are agile and can develop or co-design customised Learn Local courses for a wide range of businesses.

TAFE & Training Line

Call 131 823

Website

www.learnlocal.org.au

Email

learnlocal@education.vic.gov.au

Facebook & Twitter

@LearnLocal

Download a digital version of this Course Guide at

www.learnlocal.org.au/course-guides



Enrolling in the Kickstart Your Career in Health course helped me practice my English and grow my confidence. ”

Zunera

Community College Gippsland

My writing is better than when I first started my course – and that has given me the confidence and motivation to go for an interview or apply for a job. ”

Alan

The Centre for Continuing Education in Wangaratta



Before I started conversation class I was scared to speak. I hesitated. Now I never do. ”

Omer

Sunraysia Mallee Ethnic Communities Council

The Women's Warehouse Program and First Impressions Clothing Exchange helped me discover my creativity and also helped me back into the workforce. ”

Maria

CIRE Training



Choose a new skill. Choose a Learn Local.



For the most up-to-date information or courses in a different area, visit www.learnlocal.org.au or scan the QR code.

Banyule

Diamond Valley Learning Centre	2023 TERMS
Accounting for Small Business	② ③
Barista	① ② ③ ④
Bookkeeping For Small Business	① ③
Building and Construction	① ③
Conversational English	① ② ③ ④
Digital Essentials Level 1 and 2	① ② ③ ④
Digital Solutions for Gig Economy Workers	② ④
Floristry Arrangement Set 1 and 2	① ② ③ ④
Floristry Beginners	① ② ③ ④
Introduction to Community Services	① ②
Introduction to Health Services	②
Introduction to Microsoft Outlook and Email	① ② ③ ④
Introduction to Microsoft Word and Excel	① ② ③ ④
MYOB For Beginners	① ③
Online Skills for Micro-business	① ② ③ ④
Sign Language Advanced	① ② ③ ④
Sign Language Beginners	① ② ③ ④
Social Media Skills	① ③
Writing and Spelling For Work And Study	① ② ③ ④
Xero For Beginners	① ② ③ ④
Jesuit Social Services	2023 TERMS
Ready Set Barista	① ② ③

Olympic Adult Education	2023 TERMS
Beauty Industry Taster	②
Car Mechanics for Women	③
Communicating with Auslan	② ③ ④
Computers Advanced 1 and 2	① ② ③ ④
Conversation and Pronunciation	① ② ③ ④
Cybersafety	③ ④
Digital Essentials Level 1 and 2	① ② ③ ④
English as an Additional Language – Literacy and Numeracy through Digital Learning	① ② ③ ④
English as an Additional Language – Spelling	① ② ③ ④
English Language Skills 1 and 2	① ② ③ ④
Introduction to Barbering 2	③ ④
Introduction to Barbering Taster	① ②
Introduction to Horticulture	② ③ ④
Introduction to Volunteering as Peer Educator for legal Literacy	① ② ③
Literacy and Numeracy for MID A and B	① ② ③ ④
Literacy and Numeracy through Digital Learning 1 and 2 and 3 and 4	① ② ③ ④
Literacy For Work	① ② ③ ④
Literacy Reading	① ② ③ ④
Literacy Spelling	① ② ③ ④
Older and wiser	① ② ③ ④
Pathways to TAFE Aged Care	④
Pathways to TAFE Community Services	④
Ready for Hospitality	② ③ ④
Skills for Work and Study – Aged Care	② ③
Skills for Work and Study – Community Services	② ③
Thrive Olympic Adult Education – Level 1 and 2	① ② ③ ④
Tools of the Trade Women	③
Writers Workshop 1 and 2	① ② ③ ④

Darebin

Bridge Darebin	2023 TERMS
Admin and Customer Service	② ③
Advanced Ceramics for Makers	① ② ③ ④
Advanced Word and Excel	② ③
Computer Skills for the Workplace – Advanced	① ② ③ ④
Computer Skills for the Workplace – Beginners	① ② ③ ④
Computer Skills for the Workplace – Intermediate	① ② ③ ④
English for the Workplace	① ② ③ ④
Everyday English	②
Fast Track Computers	① ② ③ ④
Financial Literacy for Women: Money Matters	① ② ③ ④
Get Work Ready: Post-Certificate Early Childhood Education	② ③ ④
Hospitality All Rounder – Barista	② ③
Intro to Nutrition and Food Health Studies	② ③
Intro to Urban Farming	① ② ③ ④
IT and Job Search	① ②
Microbusiness for Makers	① ② ③ ④
Project Management	② ③
Public Speaking and Networking	② ③
Sewing for Employment	① ② ③ ④
Step Up To Work	① ② ③ ④
Styling your Microbusiness	② ③
Triple Tier Training: Bridge to Work Program	① ② ③ ④

Jika Jika Community Centre	2023 TERMS
Computer Basics	① ② ③ ④

Span Community House	2023 TERMS
Developing On-line Skills	① ③
Introduction to Cooking and Hospitality	① ② ③ ④
Introduction to Horticulture	② ③
Microbusiness Skills – Sewing	① ② ③ ④
Writing for Your Future	① ② ③ ④
Zero Waste Sustainable Food Systems	②

PRACE	2023 TERMS
Adult Literacy	① ② ③ ④
Barista and Café Operations	①
Carpentry Trade Taster	② ④
Community Connections	① ③
Community News	① ③
Computer Essentials	② ④
Computers for Beginners	① ③
Computers for Older Adults	① ② ③ ④
Digital Literacy for Adults	① ② ③ ④
Food Processing	① ③
Getting ready for TAFE	③
Introduction to Basic Bookkeeping and MYOB	① ③
Learn English at Thomastown West Community Hub	① ③
Literacy Connections	① ③
Literacy Online (Evening)	① ③
Play, Learn Connect	① ③
Returning to Learning – Introduction to Education Support	② ③
Spelling, Reading and Writing for Adults (Evening)	① ③
Work Directions	① ③
Work with Wood	① ②

Victorian Aboriginal Community Services Association Limited (VACSAL)	2023 TERMS
Aboriginal Cultural Awareness	①
Introduction to Aboriginal Cultural Awareness	①
Introduction to Community Development	④
Introduction to Community Services	①
Introduction to Computers	①
Public Speaking	②
Return to Study	①

Moreland

Brunswick Neighbourhood House	2023 TERMS
Collaborative Project Skills for MIDS	① ③
Computers for EAL	① ② ③ ④
English Conversation 1 – 4	① ② ③ ④
English for Beginners 1	① ③
English for Post-Beginners	① ③
Introduction to Horticulture 1	① ②
Introduction to Hospitality	① ②
Introduction to Smart Devices and Computers 1 and 2	① ② ③ ④
Literacy and Numeracy for MIDS	① ③

CERES	2023 TERMS
Building Transferable Skills for Work	② ③
Complete Urban Farmer	① ② ③ ④
Environmental Education	② ③
Introduction to Social Enterprises	①
Introduction to Therapeutic Horticulture	① ② ③ ④
Landscape Restoration and Indigenous Ecology	② ③ ④
Landscaping and Garden Maintenance	③ ④
Ready for Hospitality	② ③
Sustainable Gardening	③ ④

Glenroy Neighbourhood Learning Centre	2023 TERMS
Conversational English	③ ④
Digital Essentials Level 1 and 2	① ② ③ ④
Digital Job Search	① ② ③ ④
Digital MS Outlook and Email	① ② ③ ④
Digital MS Word and Excel	① ② ③ ④
Digital Online Apps	① ② ③ ④
Digital Online Communication	① ② ③ ④
English as an Additional Language for Parents	① ②
Literacy and Numeracy for MID Learners – Part A and Part B	① ② ③ ④
Literacy and Numeracy for Work and Life	① ②
Ready for Hospitality	① ② ③ ④
Skills for Work and Study – Aged Care	① ②
Skills for Work and Study – Early Childhood Education	③ ④
Skills for Work and Study – Warehousing	① ②

Jesuit Social Services	2023 TERMS
Ready Set Barista	② ④
Hammer time	① ② ③ ④
Introduction to Animal Care	① ②
Introduction to Permaculture	②

Reynard Street Neighbourhood House	2023 TERMS
Basic Computer	① ② ③ ④
Basic English Language	① ② ③ ④
Cooking on a Budget	① ② ③ ④
Designing Sustainable Food Systems	① ② ③ ④
Digital Literacy for Learners of English	① ② ③ ④
English Conversation	① ② ③ ④
Intermediate Computers	① ② ③ ④
Intermediate English Language	① ② ③ ④
Introduction to Café Skills	① ② ③ ④
Introduction to Horticulture	① ② ③ ④
Introduction to Permaculture	① ③
Introduction to Visual Arts	① ② ③ ④
Introduction to Volunteering and Event Planning	① ② ③ ④
Reading and Writing	① ② ③ ④
Sewing for Employment	① ② ③ ④
Work Readiness	① ② ③ ④

Sussex Neighbourhood House	2023 TERMS
Digital Skills for the Modern World	① ②
English as an Additional Language at Schools	① ② ③ ④
English as an Additional Language at Sussex	① ② ③ ④
Introduction to Community Services	① ②
Let's Shoot: Introduction to Screen and Media	① ②
Sewing for Enterprise	① ②
Smartphones and Computers for Beginners	① ② ③ ④

VICSEG New Futures	2023 TERMS
Digital Essentials 1 and 2	① ②

Youth Projects	2023 TERMS
Barista Bootcamp	① ②
Best Foot Forward	① ②
Introduction to Hospitality	① ②
Ready Set Job	① ②

Belgium Avenue Neighbourhood House	2023 TERMS
Digital Essentials Level 1	① ② ③ ④
Event Management 1 and 2	① ② ③ ④
New Skills New Technology 3	③ ④
New Technology New Skills 1 and 3 and 4	① ② ④

Carlton Neighbourhood Learning Centre	2023 TERMS
Basic Literacy for Work and Study	① ② ③ ④
Digital skills for Jobseekers	① ② ③
Language of Children's Services	① ②
Language of Health Services	① ②
Language Skills in Practice	③ ④
Language Skills Workshop	① ②
Literacy Pathways 1 and 2	① ② ③ ④
Literacy through Project Based Learning	① ②
Student Voices	① ② ③ ④
Urban Farming Workshop	② ③
Word Internet and Email	① ②

Carringbush Adult Education	2023 TERMS
Digital Essentials 1A and 1B	① ② ③ ④
Digital Essentials 2A and 2B	① ② ③ ④
Digital Essentials Intro A and B	① ② ③ ④
Digital Skills for Pathways A and B	① ② ③ ④
Drive to Participate A and B	② ④
Financial Literacy	②
Intensive Literacy A and B	① ② ③ ④
Let's Speak A and B	① ② ③ ④
Literacy with InnerSpace A and B	① ② ③ ④
Literacy with NJC clients A and B	① ② ③ ④
Language Literacy and Numeracy for Aged Care workers A and B	① ③
Language Literacy and Numeracy for Children's Services	① ②
Online Skills Building A	① ②
Pathways for Mothers Fri A and B	① ② ③ ④
Pathways for Mothers Tues A and B	① ② ③ ④
Skills for Community Leadership A and B	② ④
Skills for Micro-business A and B	① ② ③ ④
Skills for Work through PBL A and B	① ② ③ ④

Jesuit Social Services	2023 TERMS
Ready Set Barista	② ③
Money for Life	②
Ready Set Aged Care Services	① ② ③

Fitzroy Learning Network	2023 TERMS
Barista	②
Choir – Musical Ensemble	① ② ③ ④
Cooking Back to Basics	① ② ③ ④
Creative Industries Art	① ② ③ ④
Creative Industries Sewing	② ③
Digital Literacy Online Micro-businesses	③
Digital Literacy Point of Sale	③
English Conversation Group	① ②
Food Hygiene	① ②
Introduction to Urban Farming	① ② ③ ④
Small Business Start Up	②
Train the Trainer	②

Holden Street Neighbourhood House	2023 TERMS
Basic Computer Skills: Photographic Art	③ ④
Basic Literacy through Cooking 1 and 2	① ② ③ ④
Basic Numeracy and Literacy	① ② ③ ④
Digital Essentials Level 1	① ② ③
Google Apps and the Cloud	① ②
Introduction to Fashion Sewing	① ② ③
Introduction to Filmmaking and Storytelling	① ②
Introduction to PowerPoint, Publisher and Excel	③ ④
Introduction to Visual Arts	① ② ③ ④
Volunteering	① ② ③ ④
Working with Word; Introduction to internet and email	① ②

North Carlton Railway Station Neighbourhood House	2023 TERMS
Digital Essentials Level 1 and 2	① ②
Next Steps Horticulture	②

Richmond Community Learning Centre	2023 TERMS
Digital Skills Essentials	① ② ③
Furniture Refurbishment for Women	②
Introduction to Podcasting	①
Introduction to Digital Marketing	②
Introduction to Permaculture and Urban Agriculture	②
Smart Phone Photography Skills for the Workplace	①
Steps Towards Employment in the Food Production Industry	①
Update Workplace Computer Skills ,Office Suite	②
Update Workplace Computer Skills, Working Online	③
Welding and Woodwork for Women	① ④
Women Working with Timber	① ② ③
Women Working with Timber – Level Up	①
Women's Microenterprise from the Shed	① ②

Contact your Learn Local.



**Belgium Avenue
Neighbourhood House**
9 Belgium Avenue, Richmond 3121
03 9428 1676
www.banhinc.com.au

**Preston Neighbourhood House
(Bridge Darebin)**
218 High Street,
Preston 3072
Main office: 03 9484 5806

**Bridge Darebin Thornbury
and Arts Hub**
03 9480 0466
www.bridgedarebin.org.au

**Brunswick
Neighbourhood House**
43a DeCarle St, Brunswick 3056
03 9386 9418 (De Carle St)
03 9387 9901 (Garden St)
www.bnhc.vic.edu.au

**Carlton Neighbourhood
Learning Centre**
20 Princes Street
North Carlton 3054
03 93472739
www.cnlc.org.au

Carringbush Adult Education Inc
415 Church Street, Richmond 3121
03 9421 2392
www.carringbush.org.au

CERES
Cnr Roberts and Stewart
St Brunswick East 3057
03 9389 0104
[https://sustainability.ceres.org.au/
workshops-and-courses](https://sustainability.ceres.org.au/workshops-and-courses)

Diamond Valley Learning Centre
1 Diamond Creek Road
Greensborough 3088
03 9435 9060
www.dvlc.org.au

Fitzroy Learning Network
198 Napier St Fitzroy 3065
03 9417 2897
www.fln.org.au

**Holden Street
Neighbourhood House**
128 Holden Street Fitzroy North 3068
03 9489 9929
www.holdenstreet.org.au

**Glenroy Neighbourhood
Learning Centre Inc**
5B Cromwell Street, Glenroy 3046
03 9304 3910
www.glenroynlc.org.au/contact-us

Jesuit Community College
1 Langridge St
Collingwood 3066
03 9415 8700
www.jesuitcommunitycollege.org.au
Email – courses@jss.org.au

Jika Jika Community Centre
1b Plant Street Northcote
03 9482 5100
www.jikajika.org.au

**North Carlton Railway Station
Neighbourhood House**
20 Solly Avenue
Princes Hill 3054
03 9380 6654
www.railwayneighbourhoodhouse.org.au

Olympic Adult Education Inc
155 Oriel Road
Heidelberg West 3081
03 9450 2665
www.oae.vic.edu.au/

PRACE
35 Sturdee Street, Reservoir 3073
03 9462 6077
www.prace.vic.edu.au

**Reynard Street
Neighbourhood House**
104A Reynard Street, Coburg 3058
03 9386 7128
www.rsnh.org.au/about-us/contact-us/

**Richmond Community
Learning Centre**
15 Barnet Way, Richmond 3121
03 9428 9901
www.rclc.org.au

Span Community House Inc
64 Clyde Street, Thornbury 3071
03 9480 1364
www.spanhouse.org

Sussex Neighbourhood House
7 Prospect Street, Pascoe Vale 3044
03 9354 2210
www.sussexnh.org.au

**Victorian Aboriginal Community
Services Association Limited
(VACSAL)**
496 High Street, Northcote 3070
03 94164266
www.vacsal.org.au

VICSEG New Futures
11 Munro St, Coburg VIC 3058
(03) 9383 2533
www.vicsegnewfutures.org.au

Youth Projects
6 Hartington Street, Glenroy 3046
03 9304 9100
www.youthprojects.org.au

Disclaimer

Information contained within this publication is correct as of January 2023 and is subject to change without notification