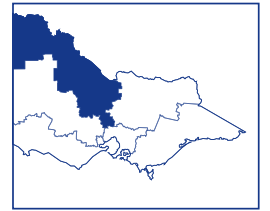


2023

Learn Local  
Course Guide.

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LODDON MALLEE



Get the skills  
you need for  
study, work  
and life.

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# Get the skills you need for study, work and life.

## Learn Local courses

Learn Local courses are short courses at low or no cost to eligible adult Victorians.

This course guide has information about a wide range of courses available in 2023 in your area, including:

- Digital literacy training
- Language, literacy and numeracy skills
- English language classes
- Financial literacy skills
- Employability skills
- Occupational Health and Safety
- Industry specific training across a wide range of sectors (including health, disability, retail, tourism, hospitality, construction, trades, business, call centres, horticulture plus many more)

These courses can help you at any stage of your learning and can be a pathway to work.

Learn Local courses are flexible and can be tailored to suit your needs. You can learn at the pace that you choose in a classroom, online or hybrid. Class sizes are often small. Training is delivered by experienced professionals in a relaxed environment.

The Learn Local courses in this guide are a sample of the range of courses on offer. New courses are continually being developed and offered across Victoria. Details about new courses can be found at [www.learnlocal.org.au](http://www.learnlocal.org.au)

Courses are usually between 20 and 60 hours. Many Learn Local providers also offer shorter courses, designed to re-engage learners.

## Learn Local locations

Around 240 not-for-profit community organisations across Victoria that offer Learn Local courses. These organisations are known as Learn Local providers. They are registered and funded by the Victorian Government, via the Adult, Community and Further Education Board.

## Learn Local providers

Learn Local providers are friendly and welcoming, with highly capable and professional trainers. They are focused on helping you to achieve your goals. Learn Local providers know their local communities well and they can help you:

- Undertake a pre-employment course to help you find a job
- Improve your digital literacy and computer skills

- Improve your reading, writing and maths skills
- Access English language classes › Improve your financial literacy skills
- Go on to further study or gain a qualification at a TAFE or other training provider
- Build your confidence and learn something new.

You can find more information about the Learn Local providers near you, including their locations, at [www.learnlocal.org.au](http://www.learnlocal.org.au)

## Enrol

You can enrol in a Learn Local courses throughout the year. Enrolment requirements vary, you might need to enrol in person, or you may be able to enrol over the phone, online or by mail.

## Cost

Learn Local courses are government subsidised and are offered at no or low cost to eligible adult Victorians. Contact the Learn Local provider directly for more information.

## Learn local and local business

Learn Local providers are agile and can develop or co-design customised Learn Local courses for a wide range of businesses.

## TAFE & Training Line

Call 131 823

## Website

[www.learnlocal.org.au](http://www.learnlocal.org.au)

## Email

[learnlocal@education.vic.gov.au](mailto:learnlocal@education.vic.gov.au)

## Facebook & Twitter

@LearnLocal

## Download a digital version of this Course Guide at

[www.learnlocal.org.au/course-guides](http://www.learnlocal.org.au/course-guides)



Enrolling in the Kickstart Your Career in Health course helped me practice my English and grow my confidence. ”

**Zunera**

Community College Gippsland

My writing is better than when I first started my course – and that has given me the confidence and motivation to go for an interview or apply for a job. ”

**Alan**

The Centre for Continuing Education in Wangaratta



Before I started conversation class I was scared to speak. I hesitated. Now I never do. ”

**Omer**

Sunraysia Mallee Ethnic Communities Council

The Women's Warehouse Program and First Impressions Clothing Exchange helped me discover my creativity and also helped me back into the workforce. ”

**Maria**

CIRE Training



# Choose a new skill. Choose a Learn Local.



For the most up-to-date information or courses in a different area, visit [www.learnlocal.org.au](http://www.learnlocal.org.au) or scan the QR code.

## Bendigo

Access Australia Group	2023 TERMS
Budgeting and Money Management (Money Matters)	③
Everyday Words and Numbers	②
Ground to Plate (Introduction to Horticulture)	④
Independent Me (Literacy and Numeracy program)	③
Introduction to Cookery	④
Introduction to Digital Literacy	② ④
Introduction to hospitality	① ③
Online Smarts	①
Steps for Success	① ③ ④
Work Skills	②

Bendigo Neighbourhood Hub	2023 TERMS
Basic English Level 1 and 2	① ② ③ ④
Digital Google Docs and Sheets	① ② ③ ④
Digital MS Outlook and Email	① ② ③ ④
Digital MS Word and Excel	① ② ③ ④
Digital Online Communication	① ② ③ ④

Loddon Campaspe Multicultural Services	2023 TERMS
Basic digital literacy	② ④
Beginners English	① ② ③ ④
Citizenship studies course	① ② ③
Financial Literacy	②
Intermediate English	① ② ③ ④
Introduction to bilingual support work	③
Learning to learn	① ③
Starting work in Childcare	② ④
Starting work in Engineering	① ②
Starting work in Food processing	② ④
Starting work in Health care settings	① ③
Women's English	① ② ③ ④
Working in Australia Short course	① ② ③ ④

## Castlemaine

Castlemaine Community House	2023 TERMS
Building Art Skills, Design and Techniques	① ③
Café Skills	① ② ③
Carpentry for Beginners	① ④
Catering and Cookery	① ② ③
Create and Maintain a Website	① ③
Everyday Sustainability	② ④
Intermediate Carpentry	③
Intermediate Natural Building	③
Introduction to Art Therapy	① ③
Introduction to Arts Professional Practice	① ③
Introduction to Gardening	① ③
Introduction to the Arts Industry, Skills and Tools	① ③
Job Ready Computer Skills	② ④
Linear Perspective and STEM Design	① ③
Natural Building for Beginners	① ④
Online Marketing	② ④
Practical Arts Foundations for Beginner Learners	① ③
Print Making for Business	① ③
Ready, Set, Go	① ② ③
Trade Skills	① ② ③
Work Ready Women	① ② ③ ④
Zero Waste	①

## Donald

Donald Learning Group Inc	2023 TERMS
Digital Literacy	① ② ③ ④

## Echuca

Echuca Neighbourhood House	2023 TERMS
Digital Essentials Level 1 and 2	① ② ③ ④
General Pre-Accredited – Literacy and Numeracy Level 1	① ② ③ ④
General Pre-Accredited – Literacy and Numeracy Pre-Level 1	① ② ③ ④

## Gisborne

Macedon Ranges Further Education Centree	2023 TERMS
Barista	① ② ③ ④
Bookkeeping For Small Business	① ② ③ ④
Business – Start-up Essentials	② ④
Creative Writing	① ③
Creative Writing – Publishing and Editing	① ② ③
Digital Know How	① ② ③ ④
Digital Marketing for Small Business	① ③
Excel for Business	① ② ③ ④
Floristry	① ② ③ ④
Floristry Introduction	① ② ③ ④
Improve Your English	① ② ③ ④
Microsoft Excel – Intermediate	① ② ③ ④
Microsoft Excel – Introduction	① ② ③ ④
Microsoft Office – Introduction	① ② ③ ④
Microsoft Word – Intermediate	① ② ③ ④
Microsoft Word – Introduction	① ② ③ ④
Permaculture	① ② ③ ④
Ready for Study	① ③
Return to Work	① ② ③ ④
Website Content Management	② ④
Xero	① ② ③ ④
Xero for Small Business	② ④
Xero Payroll	① ② ③ ④

## Kangaroo Flat

Kangaroo Flat Community Group	2023 TERMS
Café Essentials	① ② ③ ④
Digital Literacy Essentials	① ② ③ ④
Digital Literacy for Employability	① ② ③ ④
Introduction to Horticulture	① ② ③ ④

## Kyabram

Kyabram Community and Learning Centre Inc	2023 TERMS
Beginners Computers for Employment	② ③ ④
Customer Service	① ② ③ ④
Food Handling/Barista	② ③ ④
Furniture Making	② ③
Introduction to Commercial and Domestic Cleaning	② ③
Introduction to Kitchen Operations	② ③
Social Media	② ③ ④

## Kyneton

Kyneton Community Housee	2023 TERMS
Art in Community	① ②
Becoming a Barista	① ②
Digital Basics: A and B	① ②
Everyday Employability Skills: A and B	① ②
Food For Thought: A and B	① ②
Foundations: A and B	① ②
Garden Pathways: A and B	① ②
Get Smart on your Smart Phone	② ③
Making Preserves	③ ④
Setting up as a Sub-Contractor	① ②
Sustainable Gardening	③ ④
Trade Basics	② ③

## Maldon

Maldon Neighbourhood Centre	2023 TERMS
Acting for Beginners	② ④
Chainsaw Workshop	① ② ③ ④
Connecting to this Country Part 1 and Part 2	① ③
Road Closure for Festivals	① ③
Sewing Skills	②
Simple Woodwork	① ② ③

# Mildura

AMES Australia	2023 TERMS
Language and Literacy Prep for Accredited	① ② ③ ④

Christie Centre Inc	2023 TERMS
Backyard Chef: Edible Garden Basics	③ ④
Digital Essentials Level 1 and level 2	② ③ ④
Introduction to Disability Support	① ② ③ ④
Transition to Work	① ② ③ ④

MADEC Australia – Community College	2023 TERMS
Career Curiosity – Aged Care	① ② ③
Cleaning Essentials	② ③
Community Café	② ③
Customer Service – Retail	① ② ③ ④
Digital Literacy – First Step	① ② ③
Digital Literacy – Second Step	② ③ ④
Employable Me – Resume, Selection Criteria and Interviews	② ③ ④
Get Study Ready	① ②
Introduction to MS Word and Excel	③ ④
Kick start a Career – Early Childhood	② ③
Taste of Hospitality	① ② ③ ④

Mildura Community House	2023 TERMS
A Licence to Work	① ② ③ ④
Cultural Arts	① ② ③ ④
Digital Essentials Level 1	① ②
Food for work	① ②
Garden works	① ②
Literacy and Numeracy Skills	① ②

Red Cliffs Community Resource Centre	2023 TERMS
Digital Essentials level 1 and level 2	① ② ③ ④
Reddy Set Cook	① ② ③ ④
Spade Work	① ② ③ ④

Sunraysia Mallee Ethnic Community Council	2023 TERMS
Beginners English as an Additional Language	① ② ③ ④
Computer Life Skills	① ② ③ ④
Conversation and reading café	① ② ③ ④

Sunraysia Regional Consulting	2023 TERMS
Digital Literacy	① ② ③ ④
Employment Induction	① ② ③ ④
Gaining the Edge – Successful Job Seeking	① ② ③ ④
Leaners Permit	① ② ③ ④
Skills for Work – Early Childhood Education	①

Zoe Support Australia	2023 TERMS
Contemporary Cakes 1 and 2	① ② ③ ④
Creative Connections 1 and 2	① ② ③ ④
Earth to Table 1 and 2	① ② ③ ④
Industry Pathways	③
Introduction to Beauty	① ②
Introduction to Wellbeing 1 and 2	① ② ③ ④
Job readiness 1 and 2	① ② ③ ④
Vehicle Maintenance and Repairs	①



## Robinvale

Mildura Community House	2023 TERMS
A Licence to Work	① ② ③ ④
Cultural Arts	① ② ③ ④

Robinvale Network House	2023 TERMS
Basic Computer Internet and Email	① ② ③ ④
Community Language	① ② ③ ④

## Rushworth

Rushworth Community House	2023 TERMS
Digital Essentials Level 1 and Level 2	① ② ③
Digital Skills for Employability, Local Curriculum	③ ④

## Swan Hill

Murray Adult Community Education – Swan Hill Inc	2023 TERMS
Careers, Goals and Pathways	① ③
Digital Literacy Skills	① ③
Digital Skills for Employment	② ④
Eat Healthy, Play Healthy	① ③
Migrant English Part 1 and 2 and 3 and 4	① ② ③ ④
My Career, My Choice	② ④
Skills Review	① ③

Sunraysia Mallee Ethnic Community Council	2023 TERMS
Computer Life Skills	① ② ③ ④
Swan Hill English as an Additional Language	① ② ③ ④

## Wedderburn

Wedderburn Community House	2023 TERMS
Basic Book Keeping	②
Digital Essentials Level I	① ②
Digital Essentials Level II	② ③
Microbusiness in Carpentry and Woodworking	① ②
Microbusiness in Furniture Restoration	② ③
Microbusiness in Horticulture	① ②
Microbusiness in Working in Retail	① ②
Microbusiness in Creek Restoration	② ③
Office Skills	① ②
Social Media	③
Virtual Reality	③

## Wycheproof

Wycheproof Community Resource Centre	2023 TERMS
Digital Essentials for Beginners L2	① ②
Digital Skills for the Workplace	③
Introduction to Agriculture	③

# Contact your Learn Local.



## **Access Australia Group**

18-20 St Andrews Avenue  
Bendigo 3550  
03 5445 9800  
22 McLaren Street  
Bendigo 3550  
03 5445 9880  
[www.aag.org.au](http://www.aag.org.au)

## **AMES Australia**

Suite 2 150 Langtree Avenue  
Mildura 3500  
03 99264645  
[www.ames.net.au](http://www.ames.net.au)

## **Bendigo Neighbourhood Hub**

155 Crook Street  
Strathdale 3550  
03 5441 2515  
[www.bnh.net.au](http://www.bnh.net.au)

## **Castlemaine Community House**

30 Templeton Street  
Castlemaine 3450  
03 5472 4842  
[www.cch.org.au](http://www.cch.org.au)

## **Christie Centre Inc**

115 Twelfth Street, Mildura 3500  
03 50232761  
[www.christiecentre.com.au](http://www.christiecentre.com.au)

## **Donald Learning Group Inc**

31 Woods Street ,Donald 3480  
03 54971707  
[www.donaldlearninggroup.com.au](http://www.donaldlearninggroup.com.au)

## **Echuca Neighbourhood House**

261 High St, Echuca 3564  
03 54826914  
[www.enh.org.au](http://www.enh.org.au)

## **Kangaroo Flat Community Group**

21 Woolcock Ave, Kangaroo Flat 3555  
(03) 5447 9687  
[www.nhvic.org.au/kangaroo-flat-community-house](http://www.nhvic.org.au/kangaroo-flat-community-house)

## **Kyabram Community and Learning Centre Inc**

21-25 Lake Road, Kyabram 3620  
03 58520000  
[www.kclc.com.au](http://www.kclc.com.au)

## **Kyneton Community House**

34 Mollison Street, Kyneton 3444  
03 5422 3433  
[www.kynetoncommunityhouse.org.au](http://www.kynetoncommunityhouse.org.au)

## **Loddon Campaspe Multicultural Services**

437 Hargreaves St, Bendigo 3550  
03 5441 6644  
[www.lcms.org.au](http://www.lcms.org.au)

## **Macedon Ranges Further Education Centre**

12 Hamilton Street, Gisborne 3437  
03 5428 3799  
[www.mrfec.net.au](http://www.mrfec.net.au)

## **MADEC Australia – Community College**

133-137 Madden Avenue  
Mildura 3500  
03 5023 7233  
[www.madec.edu.au/education-training/](http://www.madec.edu.au/education-training/)

## **Maldon Neighbourhood Centre**

1 Church St, Maldon 3463  
03 5475 2093  
[www.maldonnc.org.au](http://www.maldonnc.org.au)

## **Mildura Community House**

8 Dove Place, Mildura 3500  
03 5022 8497  
[www.milduranh.weebly.com](http://www.milduranh.weebly.com)

## **Murray Adult Community Education – Swan Hill Inc**

429 Campbell Street  
Swan Hill 3585  
03 5032 3719  
[www.macesh.vic.edu.au](http://www.macesh.vic.edu.au)

## **Red Cliffs Community Resource Centre**

23 Indi Avenue, Red Cliffs 3496  
03 5024 3455  
[www.redcliffscommunity.org.au](http://www.redcliffscommunity.org.au)

## **Robinvale Network House**

1 Maples Lane, Robinvale 3549  
03 5026 4128  
[www.networkhouse.com.au](http://www.networkhouse.com.au)

## **Rushworth Community House**

67 High St, Rushworth 3612  
03 5856 1295  
[www.nhvic.org.au/rushworth-community-house](http://www.nhvic.org.au/rushworth-community-house)

## **Sunraysia Mallee Ethnic Community Council**

107-111 Twelfth Street, Mildura 3500  
03 5022 1006 or 0490 073 371  
229 Beveridge Street, Swanhill 3585  
0466 359 385  
[www.smecc.org.au](http://www.smecc.org.au)

## **Sunraysia Regional Consulting**

150 Langtree Avenue, Mildura 3500  
03 5023 7612  
[www.sunraysiarc.com.au](http://www.sunraysiarc.com.au)

## **Wedderburn Community House**

24 Wilson Street, Wedderburn 3518  
03 5494 3489  
[www.wedderburnch.org.au/](http://www.wedderburnch.org.au/)

## **Wycheproof Community Resource Centre**

280 Broadway, Wycheproof 3527  
03 5493 7455  
[www.wycheproofcrc.org.au/](http://www.wycheproofcrc.org.au/)

## **Zoe Support Australia**

278 Deakin Avenue, Mildura 3500  
0488 963 963  
[www.zoesupport.com.au](http://www.zoesupport.com.au)

### **Disclaimer**

Information contained within this publication is correct as of January 2023 and is subject to change without notification