#### 2024 Course Guide

# **LEARN NEW SKILLS AND STAY LOCAL**



With over 200 Learn Locals across Victoria, finding a course near you has never been easier.

## What is Learn Local?

Learn Local are not-for-profit community organisations registered and funded by the Victorian Government. There are over 200 Learn Local locations across Melbourne and Regional Victoria offering a wide range of courses.

Learn Local courses are flexible and can be tailored specifically to suit your needs. You can learn in a classroom, online or a bit of both, at the pace that you choose. Class sizes are often small, with training delivered by highly experienced professionals in a relaxed environment.

# Why study with a Learn Local?

Learn Locals are friendly and welcoming, with highly capable and professional staff who are focused on helping you to achieve your goals.

Learn Local courses enable you to develop your skills in a wide range of areas, opening up employment and further education possibilities, and helping you to better connect with your community.

# Is Learn Local an accredited training provider?

Learn Local is a pre-accredited training provider. This means they provide the skills you need for work, study and life. Completing a Learn Local course can provide you with the skills required to go onto further accredited training via TAFE and Registered Training Organisations (RTOs).

## What are the costs?

Learn Local courses are government subsidised and are offered at low or no cost to eligible Victorian adults. The course fees you will pay depend on the fees set by your Learn Local. Contact your nearest Learn Local to get all the information you need about course fees and costs.

# Are courses delivered online or in person?

You can learn in a classroom, online or a bit of both, at the pace that you choose. Class sizes are often small, with training delivered by highly experienced professionals in a relaxed environment. Contact your nearest Learn Local to understand how your specific course will be delivered.

### How do I enrol in a Learn Local course?

Enrolment requirements vary and you might need to enrol in person, or you may be able to enrol over the phone, online or by mail. Contact your nearest Learn Local to learn more.

# When do the Learn Local courses start?

Learn Local courses are delivered throughout the year from February to December. Contact your nearest Learn Local to learn more about the courses on offer.

# Where do I find more information?

Visit **learnlocal.org.au**, to find courses and providers near you. You are welcome to call into your nearest provider for a face to face chat. If you'd like more information by phone, contact the TAFE and Training Line on **131 823**.







"Before I started conversation class I was scared to speak. I hesitated. Now I never do."

#### Omer

Sunraysia Mallee Ethnic **Communities** Council



"Enrolling in the 'Kickstart Your Career in Health' course helped

#### "The Women's Warehouse Program and First Impressions Clothing Exchange helped me discover my creativity and also helped me back into the workforce."

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Maria **CIRE** Training



me practice my English and grow my confidence."

#### Zunera

Community College Gippsland

# Here's a snapshot of a few of our courses

## Improve your English

- Let's Learn English
- English for living and working in Australia
- Conversational English
- Language for Life
- English for parents

#### Choose a new pathway

- Kick start a career in Early Childhood
- Introduction to Hospitality
- Introduction to Aged care
- Writing and communication skills

## Develop your finance skills

- Money Matters
- Basic Numeracy
- Let's talk money
- Financial wellbeing for women
- Practical numeracy Pathways to TAFE community services



## Get ready for work

- ✓ Customer service
  - Introduction to bookkeeping
  - Microbusiness



#### Be confident with technology

- Skills for the workplace
- Online communication
- Using Outlook and email
- Online skills for small business
- MS word and excel





Scan here to find a Learn Local provider near you or visit: vic.gov.au/learnlocal

