

RETHINK.
REVIVE.
RESKILL.
RECONNECT.
RESHAPE.



RESULT.

We offer training programs that can help you get a job, return to study, improve your reading and writing or financial and digital literacy skills.

Do you want to gain valuable employment skills to help you enter the workforce, change careers or undertake further studies?

What is a Learn Local?

Learn Locals are independent community based organisations. They are all not-for-profit businesses that are established to meet the needs of their local communities.

In addition to education and training programs, many Learn Locals also deliver a range of other services for their communities including employment services, childcare and community development activities.

Why study in a Learn Local?

The Victorian Government, through the Adult, Community and Further Education Board (ACFEB), funds a network of 23 Learn Locals across Gippsland that can help eligible adult learners develop the skills to find a job or successfully undertake further studies.

Learn Locals can help you gain the confidence and the skills you need to take the next step in reaching your potential. Wherever you live across Gippsland, there is a Learn Local nearby offering a wide range of courses.

Each year, over 27,000 Victorians choose to undertake government subsidised training through a Learn Local provider. These students come from a wide range of backgrounds and choose to study with a Learn Local because it is close to home, and offers a friendly environment with teachers who are focused on helping them to succeed.

What's in it for you?

Learn Locals are friendly and welcoming, with qualified tutors who are focussed on helping you to succeed.

Across Gippsland, there are 23 Learn Locals located in over 20 towns. They can help you:

- › Undertake a pre-employment course to help you find a job
- › Improve your digital literacy and computer skills
- › Improve your reading, writing and maths skills
- › Access English language classes
- › Improve your financial literacy skills
- › Return to study and gain a qualification
- › Get started with a pre-accredited program

How and when can you enrol?

Enrolment requirements vary across Learn Local providers. You might need to enrol in person, or you may be able to enrol over the phone, online or by mail.

You can find information on all Learn Local providers in Victoria at learnlocal.org.au, and also access Gippsland specific information at www.gippslandlearnlocal.community/learn

Fees and Costs

Learn Locals provide access to government subsidised training. Course fees are kept low and concessions apply. Contact the Learn Local directly to get further information.

Learn Locals can also provide customised training solutions to a wide range of businesses.

Learn Local providers can deliver courses that will upgrade the employment skills of both your existing and new workforce.

Programs can include:

- › Industry specific training across a wide range of sectors (including health, disability, retail, tourism, hospitality, construction, trades, business, horticulture, beauty plus many more)
- › Digital literacy training
- › Language, literacy and numeracy assistance
- › English language classes
- › Financial literacy assistance
- › Employability skills
- › Occupational Health and Safety

If you would like to find out more about how your business can work with Learn Locals to deliver training programs please contact info@gippslandlearnlocal.community

EMAIL [INFO@GIPPSLANDLEARNLOCAL.COMMUNITY](mailto:info@gippslandlearnlocal.community) WEBSITE WWW.GIPPSLANDLEARNLOCAL.COMMUNITY FACEBOOK [@GIPPSLANDLEARNLOCAL](https://www.facebook.com/gippslandlearnlocal)

"The pre-employment course fitted perfectly with the Central Gippsland Health charter. It demonstrates that if organisations can cooperate in these types of innovative models, we can make a difference in helping people who are keen to get into the workforce."

— Dr Frank Evans, Central Gippsland Health, Chief Executive Officer

"Undertaking the course helped me decide what I wanted to do. I gained first-hand exposure to lots of areas within the hospital such as nursing, administration, food services, personal care and cleaning."

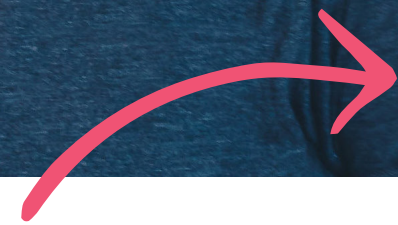
— Aymee

"I saw this as a good opportunity for me to do something different in an area that will hopefully lead to more job security. I haven't been to school for over 30 years and was not sure how I would go, but the teachers were all very helpful and supportive."

— Wayne

"For me it was really good because I was a stay-at-home mum for 10 years and I had lost my confidence. The eight weeks of building your skills back up and knowing that I do have those skills and that I can get back into the workforce was invaluable."

— Trish



**CONTACT
YOUR
LEARN
LOCAL.**

PICK A TOWN. PICK A LEARN LOCAL. PICK A NEW SKILL.



BAIRNSDALE

Buchan Neighbourhood House	2019 TERMS
Drones: The New Literacy	①
Kickstart Your Career in Digital Marketing	①

Noweyung	2019 TERMS
Introduction to Hospitality	① ②
Hospitality Café and Catering Skills	③ ④
Reading and Writing at Your Own Pace	① ② ③ ④
Money Matters	① ② ③ ④
Kickstart Your Career in the Disability Support Industry	②
Basic Digital Literacy for the Workplace	① ③
Intermediate Digital Literacy for the Workplace	② ④
Foundations For Your Future	② ④
Tools to Put Your Small Business Online	②
Try a Trade	②
Kickstart Your Career in the Health Sector	②
Getting the Mob Ready for a Job	③

Paynesville Neighbourhood Centre	2019 TERMS
Increasing Women's Options: Empowering Women 1	① ②
Increasing Women's Options: Empowering Women 2	③ ④
Computer Basics Using Intel Easy Steps	① ② ③ ④
Careers in Retail	① ② ③ ④
Careers in Building and Construction	① ② ③ ④
Work Health Safety	① ② ③ ④
New Horizons	②

Quantum Support Services	2019 TERMS
Introduction to Hospitality	① ③

COWES

Phillip Island Community and Learning Centre	2019 TERMS
Digital Literacy	① ② ③ ④
Women Connect	② ③ ④

CHURCHILL

Churchill Neighbourhood Centre	2019 TERMS
Applied Reception and Customer Service Course	③
Passwords: Use a Computer to Unlock English & Maths Skills	① ② ③ ④
Art Business	②
Computers for Employment Using Intel Learn Easy / Go Digital	① ② ③

FOSTER

Manna Gum Community House	2019 TERMS
Basic Computers with Intel Learn Easy Steps	①
Computers Beyond Basics with Intel Learn Easy Steps	① ② ③ ④
Finding Your Future: Step Towards Work or Study	① ② ③ ④
New Horizons	①
English as a Second Language (ESL)	① ② ③ ④
Kickstart Your Career in Digital Marketing	②

HEYFIELD

Heyfield Community Resource Centre	2019 TERMS
Job-Ready Footsteps	①
Hands-On Hospitality	②
Learning the Basics: Get Started with Intel Easy Steps	③
Kickstart Your Career in Disability Services	④
Introduction to Horticulture	③

KORUMBURRA

Milpara Community House	2019 TERMS
English and Maths: All Ages, All Stages	① ② ③ ④
Introduction to Computer Basics	① ② ③ ④
Introduction to Computers Beyond Basics	① ② ③ ④
Learn English	① ② ③ ④
Speak English	① ② ③ ④
Foundations for Your Future: Being Work or Study Ready	① ② ③ ④
Office Essentials: Introducing Workplace Tools	① ② ③ ④
Introduction to Office Skills	① ② ③ ④
Introduction to Double Entry Accounting	① ② ③ ④
Introduction to Payroll and Banking	① ② ③ ④
Introduction to Financial Accounting Software Packages	① ② ③ ④
Introduction to Community Services	① ② ③ ④
Gippslanddigital 1: Kickstart Your Career in Digital Marketing	① ② ③ ④
The Craft of Story Writing	① ② ③ ④

LEONGATHA

Community College Gippsland	2019 TERMS
Success for Study	① ② ③ ④
Careers Goals and Pathways	① ② ③ ④
Building Your Small Business	① ② ③ ④
Skilling Up	① ② ③ ④
Healthy Minds / Healthy Bodies	① ② ③ ④
Business Enterprise	① ② ③ ④
Success 4 U: Study Skills	① ② ③ ④
Learn to Communicate	① ② ③ ④
Literacy for the Workplace	① ② ③ ④
Kickstart Your Career in the Disability Sector	① ② ③ ④
Kickstart Your Career in the Health Industry	① ② ③ ④

MALLACOOTA

Mallacoota District Health and Support Services	2019 TERMS
Introduction to Digital Devices	② ③ ④
Beginners Computers	② ③ ④
Intermediate Computers	③ ④

MOE

Gippsland Employment Skills Training (GEST)	2019 TERMS
Connect, Learn, Employ	① ② ③ ④
Employability and Work Readiness	① ② ③ ④
Introduction to Woodwork	① ② ③ ④
Digital Literacy	① ② ③ ④
New Grass Roots Learning (CALD)	① ② ③ ④
CALD Computer Assisted Learning	① ② ③ ④
Bridging to Individual Support, Health and Community Services	① ② ③ ④
Bridging to Hospitality	① ② ③ ④
Bridging to Beauty	① ② ③ ④
Kickstart Your Career in Customer Service: Call Centres	②

Moe Life Skills Community Centre	2019 TERMS
Building Employability Skills 1-4	① ② ③ ④
Communication for Community Participation 1-4	① ② ③ ④
Functional Literacy 1	① ②
Functional Literacy 2	③ ④
Skills 4 Work 1-4	① ② ③ ④

Moe Neighbourhood House	2019 TERMS
Adult Literacy	① ② ③ ④
Beginners Computers	① ② ③ ④
Women Engaging Life	② ③

MORWELL

Berry Street	2019 TERMS
Introduction to Retail	① ② ③ ④
Get Your L's	① ② ③ ④
Introduction to Hospitality	① ② ③ ④
Resilience: Orientation to Learning	① ② ③ ④

Bnym Aboriginal Corporation	2019 TERMS
Indigenous and Cultural Design and Production	① ③
Employment Skills for Indigenous Job Seekers	② ④
Introduction to Small Business	① ③ ④
Office Work Basic Skills	① ② ③ ④

ORBOST

Orbost Education Centre	2019 TERMS
A Taste of Hospitality	① ② ③ ④
Grow with Your Garden	① ④
Introduction to General Construction and Painting	② ③
Ready to Work	②
Introduction to Nail Technology	③ ④
Introduction to Floristry	② ④
Kickstart Your Career in Disability Support	②
Introduction to Facilitation Training	①
Introduction to Hairdressing	④
Tools for Putting Your Small Business Online	① ④
Adult Literacy and Numeracy	③

PAYNESVILLE

Paynesville Neighbourhood Centre	2019 TERMS
Your Next Step: Biggest Morning Tea	① ②

SALE

Heyfield Community Resource Centre	2019 TERMS
Kickstart Your Career in the Health Industry	②

Quantum Support Services	2019 TERMS
Hospitality	① ③
Gardening	① ② ③
Women's Finance	① ② ③ ④

Sale Neighbourhood House	2019 TERMS
Introduction to Community Services	① ② ③ ④
Putting Your Small Business Online	② ④
Basic Digital Literacy for the Workplace	① ③

Workforce Plus	2019 TERMS
Introduction to Customer Service	②
Introduction to Working in Hospitality	③

TRARALGON

Traralgon Neighbourhood House	2019 TERMS
Increasing Women's Options	② ③ ④
Computers for Work	① ② ③ ④
Practical Computers	① ② ③ ④
New Horizons	② ③
Introduction to Small Engines and Mechanics	① ② ③ ④
Introduction to Horticulture	① ② ③ ④
Literacy and Numeracy	① ② ③ ④
Recipe for Success: Literacy Skills Program	① ② ③ ④

Workforce Plus	2019 TERMS
Life Skills and Independent Living	① ② ③ ④
Introduction to Working in Hospitality	④

WARRAGUL

Community College Gippsland	2019 TERMS
Success for Study	① ② ③ ④
Skilling Up	① ② ③ ④
Event Management	① ② ③ ④
Intro to Hair and Beauty	① ② ③ ④
Success 4 U: Study Skills	① ② ③ ④
Careers, Goals and Pathways	① ② ③ ④
Learn to Communicate	① ② ③ ④
Kickstart Your Career in the Disability Sector	① ② ③ ④
Kickstart Your Career in the Health Industry	① ② ③ ④
Kickstart Your Career in the Hair and Beauty Industry	① ② ③ ④

Warragul Community House	2019 TERMS
Drones: The New Digital Literacy	① ②
Foundations for Your Future: Being Work or Study Ready	① ②
English as an Additional Language (EAL)	① ②
Intel Easy Steps Basics	① ②
Publisher and PowerPoint Essentials	① ②
Microsoft Word and Excel Essentials	① ②
Web Design	① ②
Kick Start Your Career in Digital Marketing	① ②
Introduction to Programming	① ②

WONTHAGGI

Bass Coast Adult Learning	2019 TERMS
Literacy for the Workplace	① ② ③ ④
Kickstart your Career in the Health Industry	① ③
Pre-Accredited Computing	① ② ③ ④
Pre-Accredited Computing: Outreach to Corinella	③
MYOB Basic	① ② ③ ④
Introduction to Horticulture	① ③
Hospitality Work Skills	② ④
Intel Learn Easy Steps	② ③
Develop English and Writing Skills	① ② ③ ④
English as a Second Language (ESL): Basic English in the Community	① ③
Numeracy Support: Basic Maths	③ ④
Espresso Essentials	① ② ③ ④
Hair and Beauty Taster	② ③ ④

YINNAR

Art Resource Centre Yinnar	2019 TERMS
Introduction to Blacksmithing	②
Drawing and Painting	② ③
Printmaking	③ ④



FLIP ME
OVER &
CONTACT
YOUR
LEARN
LOCAL.





CONTACT YOUR LEARN LOCAL.

**Art Resource
Centre Yinnar**
19-23 Main Street
Yinnar VIC 3869
Call (03) 5163 1310

**Bass Coast
Adult Learning**
239 White Road
Wonthaggi VIC 3995
Call (03) 5672 3115

Berry Street
37 Elgin Street
Morwell VIC 3840
Call (03) 5134 5971

**Bnym Aboriginal
Corporation**
41 Tarwin Street
Morwell VIC 3840
Call (03) 5133 0325

**Buchan
Neighbourhood
House**
6 Centre Road
Buchan VIC 3885
Call (03) 5155 9216

**Churchill
Neighbourhood
Centre**
9-11 Philip Parade
Churchill VIC 3842
Call (03) 5120 3850

**Community
College Gippsland**
Howard Street
Leongatha VIC 3953
—
71 Korumburra—
Warragul Road
Warragul VIC 3820
—
Call (03) 5622 6000

**Gippsland
Employment Skills
Training (GEST)**
44 Albert Street
Moe VIC 3825
Call (03) 5127 4544

**Heyfield Community
Resource Centre**
5 George Street
Heyfield VIC 3858
Call (03) 5148 2100

**Manna Gum
Community House**
Station Road
Foster VIC 3960
Call (03) 5682 1101

**Mallacoota District
Health and Support
Service**
Cnr Mattsson Street
and Genoa Road
Mallacoota VIC 3892
Call (03) 5158 0243

**Milpara
Community House**
21 Shellcot Road
Korumburra VIC 3950
Call (03) 5655 2524

**Moe Life Skills
Community Centre**
2A High Street
Moe VIC 3825
Call (03) 5127 7999

**Moe
Neighbourhood
House**
1-11 James Street
Moe VIC 3825
Call (03) 5126 3123

Noweyung
84 Goold Street
Bairnsdale VIC 3875
Call (03) 5153 0111

**Orbost Education
Centre**
21 Ruskin Street
Orbost VIC 3888
Call (03) 5154 1788

**Paynesville
Neighbourhood
Centre**
55 The Esplanade,
Paynesville VIC 3880
—

Cnr Macleod Street
and Ligar Street
Bairnsdale VIC 3875
—
Call (03) 5156 0214

**Phillip Island
Community and
Learning Centre**
56 Church Street
Cowes VIC 3922
Call (03) 5952 1131

**Quantum Support
Services**
306 Main Street
Bairnsdale VIC 3875
Call (03) 5152 8000
—
65 Macalister Street
Sale VIC 3850
Call (03) 5120 2000

**Sale Neighbourhood
House**
19-21 Leslie Street
Sale VIC 3850
Call (03) 5144 5747

**Traralgon
Neighbourhood
House**
11 Breed Street
Traralgon VIC 3844
Call (03) 5174 6199

**Warragul
Community House**
138 Normanby Street
Warragul VIC 3820
Call (03) 5623 6032

Workforce Plus
Call 1800 118 244
workforceplus.com.au

