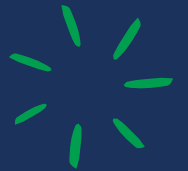


**INNER
NORTH
EAST
LEARN
LOCAL**



**RETHINK.
REVIVE.
RESKILL.
RECONNECT.
RESHAPE.**



RESULT.

We offer training programs that can help you get a job, return to study, improve your reading and writing or financial and digital literacy skills.



**WWW.LEARN
LOCAL.ORG.AU**

Do you want to gain valuable employment skills to help you enter the workforce, change careers or undertake further studies?

What is a Learn Local?

Learn Locals are independent community based organisations. They are all not-for-profit businesses that are established to meet the needs of their local communities.

In addition to education and training programs, many Learn Locals also deliver a range of other services for their communities including employment services, childcare and community development activities.

Why study in a Learn Local?

The Victorian Government, through the Adult, Community and Further Education Board (ACFEB), funds a network of 18 Learn Locals across Inner East Metro Region that can help eligible adult learners develop the skills to find a job or successfully undertake further studies.

Learn Locals can help you gain the confidence and the skills you need to take the next step in reaching your potential. Wherever you live across Inner East Metro area, there is a Learn Local nearby offering a wide range of courses.

Each year, over 28,000 Victorians choose to undertake government subsidised training through a Learn Local provider. These students come from a wide range of backgrounds and choose to study with a Learn Local because it is close to home, and offers a friendly environment with teachers who are focused on helping them to succeed.

What's in it for you?

Learn Locals are friendly and welcoming, with qualified tutors who are focused on helping you to succeed.

Across Inner East Metro Region, there are 18 Learn Locals located in 4 Local Government Areas. They can help you:

- › Undertake a pre-employment course to help you find a job
- › Improve your digital literacy and computer skills
- › Improve your reading, writing and math skills
- › Access English language classes
- › Improve your financial literacy skills
- › Return to study and gain a qualification
- › Get started with a pre-accredited program

How and when can you enroll?

Enrolment requirements vary across Learn Local providers. You might need to enroll in person, or you may be able to enroll over the phone, online or by mail.

You can find information on all Learn Local providers in Victoria at www.learnlocal.org.au

Fees and Costs

Learn Locals provide access to government subsidised training. Course fees are kept low and concessions apply. Contact the Learn Local directly to get further information.

Learn Locals can also provide customised training solutions to a wide range of businesses.

Learn Local providers can deliver courses that will upgrade the employment skills of both your existing and new workforce.

Programs can include:

- › Industry specific training across a wide range of sectors (including health, disability, retail, tourism, hospitality, construction, trades, business, horticulture, beauty plus many more)
- › Digital literacy training
- › Language, literacy and numeracy assistance
- › English language classes
- › Financial literacy assistance
- › Employability skills
- › Occupational Health and Safety

If you would like to find out more about how your business can work with Learn Locals to deliver training programs please contact training.participation@edumail.vic.gov.au

EMAIL TRAINING.PARTICIPATION@EDUMAIL.VIC.GOV.AU
WEBSITE WWW.LEARNLOCAL.ORG.AU FACEBOOK [@LEARNLOCAL](https://www.facebook.com/LEARNLOCAL)

"A pre-accredited program specifically addressing skills identified and co-designed with local manufacturers in Wangaratta, resulted in a 80% employment outcome for participants."

– Felicity Williams
CEO, The Centre for Continuing Education

"I'm excited to be finishing the course. I have made some great friends and have been lucky enough to secure a full time position in disability support where I completed my work placement. All round this course was exactly what I needed to get me to where I am today."

– Michelle

"I saw this as a good opportunity for me to do something different in an area that will hopefully lead to more job security. I haven't been to school for over 30 years and was not sure how I would go, but the teachers were all very helpful and supportive."

– Wayne

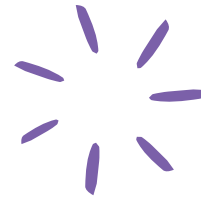
"For me it was really good because I was a stay-at-home mum for 10 years and I had lost my confidence. The eight weeks of building your skills back up and knowing that I do have those skills and that I can get back into the workforce was invaluable."

– Trish



**CONTACT
YOUR
LEARN
LOCAL.**

PICK A PLACE. PICK A LEARN LOCAL. PICK A NEW SKILL.



MANNINGHAM

Living and Learning @ Ajani	2019 Terms
Job Skills for Employment	② ③ ④
Café Skills: Levels 1–2	① ② ③ ④
Community Gardening	① ④
Digital Skills for Employment	② ③

The Kevin Heinze Garden Centre	2019 Terms
Gardening for Beginners: All Abilities	① ② ③ ④
Gardening for Beginners: CALD (Culturally and Linguistically Diverse)	① ② ③ ④

The Onemda Association	2019 Terms
Adult Literacy and Numeracy	① ② ③ ④
Ready For Work	① ② ③ ④
Hospitality: Xtend Cafe A	① ② ③ ④
Hospitality: Xtend Cafe B	① ② ③ ④
Digital Literacy	① ② ③ ④
Steps to Employment	① ② ③ ④
Commercial Cookery	① ② ③ ④
Introduction to Horticulture	① ② ③ ④

Park Orchards Learning Centre	2019 Terms
Digital Literacy for All Abilities	① ② ③ ④
Introduction to Auslan	① ④
Introduction to Floristry	① ③
Introduction to Permaculture	② ③
Introduction to Creative Industries	① ② ③ ④
Bookkeeping	② ③
Bookkeeping: XERO	① ④
Floral Design	③ ④

Pines Learning	2019 Terms
Australian Life and Culture	① ② ③ ④
Learn English	② ④
Improve Your Grammar for Work	② ④
Starting Out with English	① ② ③ ④
Moving On with English	① ② ③ ④
Reading and Writing for Further Study	① ② ③ ④
Speaking English	① ② ③ ④
Speak Up	① ② ③ ④
Multicultural Kitchen	② ③
Computers for Beginners: Levels 1–2	① ② ③ ④
Business Administration skills	① ② ③
iPad: Level 1	②
All Abilities: Essential Skills for Work	① ② ③ ④
MYOB for Beginners	②
Business Administration Refresher	④

BOROONDARA

Alamein Neighbourhood House and Learning Centre	2019 Terms
Introduction to Computers	① ③
Introduction to Microsoft Word and Excel	② ③
Marketing Through Digital Media	②
Communicating in the Digital Age	①
Pathways to Employment	① ④
English as a Second Language: Literacy Through Computers	① ② ③ ④
English Communication Skills	① ② ③ ④
English for Work and Study	① ② ③ ④
Living English	① ② ③ ④
Basic Literacy and Numeracy	① ② ③ ④
Literacy for Practical Purposes	① ② ③ ④
Literacy for Early Childhood Educators	②
Introduction to Event Management	③
Introduction to Office Skills	②
Introduction to the Service Industry	②
Introduction to Running Your Own Business	④
Microsoft Office Skills	②
Introduction to English as a Second Language: Tutoring Support	① ③
Introduction to Web Design and Maintenance	②
Introduction to Volunteering and Beyond	①

K.Y.M. (Victoria) Inc	2019 Terms
Getting Going with Computers	① ②

Kew Neighbourhood Learning Centre	2019 Terms
Beginner English	② ③ ④
English for Everyday Purposes: Part 2	① ② ③ ④
English for Everyday Purposes: Part 3	① ④
Taster in Sport and Recreation	① ② ③ ④
Taster in Hospitality	② ③
Everyday English Language Skills	① ② ③ ④
Digital Literacy for English as an Additional Language	① ④
Effective Writing for English as an Additional Language	① ③
Introduction to Creative Industries	② ③
Taster in Horticulture	① ② ③ ④
Taster in Carpentry	② ③
Taster in Floristry	① ④
Taster in Barista	③ ④
Workplace Technology	① ② ③ ④
Small Business Start Up	② ④
Volunteer Practical Placement	② ④
Transition to Employment	① ② ③ ④

WHITEHORSE

Avenue Neighbourhood House @ Eley	2019 Terms
Beginners Computers: The Next Step	① ③
Job Ready Skills	②
Computer Coding	① ② ③ ④
Intermediate Computers	① ② ③ ④
Career Taster: Working in the Community	②
Pathways into the Workforce	① ② ③ ④
Be Connected: iPad	① ②
Hospitality: Eley Café	① ② ③ ④
Hospitality: Let's Cook	① ② ③ ④
Carpentry	② ④

Clota Cottage Neighbourhood House	2019 Terms
Intermediate English	① ② ③ ④
Next Step Computers	② ④
Introduction to Computers	① ③
Introduction to Office Skills	① ③
Introduction to Practical Horticulture	② ④

Mitcham Community House	2019 Terms
English as an Additional Language: Pre-Intermediate	① ②
English as an Additional Language: Intermediate	③ ④
Employment and Study Pathways for English as an Additional Language Learners	① ② ③ ④
Auslan for Beginners	①
Auslan Intermediate	② ③
Auslan Conversation	④
Be Career Active	① ④

Rejoice Community Centre	2019 Terms
Window Operation and Internet Usage	① ② ③ ④
English: Conversation	① ② ③ ④
English: Writing Skills	① ② ③ ④

Vermont South Community House	2019 Terms
Introduction to Computers	① ② ③ ④
Intermediate Computers	① ② ③ ④
Microsoft Excel for Beginners	① ③
Microsoft Excel Intermediate	② ④
Microsoft Publisher and Powerpoint	③ ④
Web Design	① ② ③ ④
Digital Media	① ③ ④
Social Networking	② ③ ④
Introduction to Accounting Software	① ② ③ ④
MYOB Advanced	① ③
MYOB Payroll	④
English as a Second Language: Beginners	① ② ③ ④
English as a Second Language: Conversation	① ② ③ ④
Office Administration	① ③ ④
Introduction to Hospitality	① ② ③ ④
Everyday Literacy and Numeracy	① ② ③ ④
Excel Advanced: Programming in Excel	② ③ ④
Art Therapy: Confidence Through Expression	②
Start Your Own Business	③ ④
Hospitality: Basic Work Skills	① ② ③ ④

MONASH

Best Chance Training	2019 Terms
Prepare for Employment	① ② ③ ④
Conversational English	① ② ③ ④
Study Skills	① ② ③ ④
Digital Literacy	① ② ③ ④

Kerrie Neighbourhood House	2019 Terms
Bookkeeping Basics	① ③
English Conversation	① ② ③ ④
Financial Skills for Small Business	② ④
Prepare for Work	② ④
Digital Literacy for the Workplace	① ③
English for Work and Study	① ② ③ ④

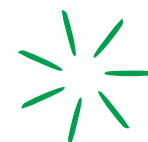
Mountain District Learning Centre	2019 Terms
OutREACH: Basic Computers with Confidence	① ② ③ ④

Waverley Adult Literacy Program	2019 Terms
Pathway to Employment	② ③
Basic Literacy, Numeracy and Conversation Skills	① ② ③ ④

Waverley Community Learning Centre	2019 Terms
Job Ready, Return to Work	② ④
English for Migrants: Level 1	① ② ③ ④
English for Migrants: Level 2	① ② ③ ④
English for Migrants: Level 3 General English	① ② ③ ④
English for Migrants: Level 3 Conversation	① ② ③ ④



FLIP ME
OVER AND
CONTACT
YOUR
LEARN
LOCAL.





CONTACT YOUR LEARN LOCAL.

**Alamein
Neighbourhood and
Learning Centre**
49 Ashburn Gr
Ashburton VIC 3147
(03) 9885 9401

**Avenue
Neighbourhood
House @ Eley**
87 Eley Rd
Blackburn South
VIC 3130
(03) 9808 2000

**Bestchance
Training**
583 Ferntree Gully Rd
Glen Waverley
VIC 3150
(03) 8562 5179

**Clota Cottage
Neighbourhood
House**
31 Clota Ave
Box Hill VIC 3128
(03) 9899 0062

Kevin Heinze GROW
39 Wetherby Rd
Doncaster VIC 3108
(03) 9848 3695

**Glen Park
Community Centre**
30 Glen Park Rd
Bayswater North
VIC 3135
(03) 9720 5097

**Kew Neighbourhood
Learning Centre**
2-12 Derby St
Kew VIC 3101
(03) 9853 3126

**Kerrie
Neighbourhood
House**
36 Kincumber Dr
Glen Waverley
VIC 3150
(03) 9887 6226

**Living and Learning
@ Ajani**
Ted Ajani Reserve:
284 Thompsons Rd
Lower Templestowe
VIC 3107
(03) 9852 4613

**Mitcham Community
House**
19 Brunswick Rd
Mitcham VIC 3132
(03) 9873 4587

**Mackie Road
and Kerrie
Neighbourhood
House**
36-42 Mackie Rd
Mulgrave VIC 3170
(03) 9548 3311

**The Onemda
Association**
123 Andersons
Creek Rd
Doncaster East
VIC 3109
(03) 9842 1955

**Park Orchards
Learning Centre**
572 Park Rd
Park Orchards
VIC 3114
(03) 9876 4381

Pines Learning
1/520 Blackburn Rd
Doncaster East
VIC 3109
(03) 9842 6726

**Rejoice Chinese
Christian
Communications
Centre**
67 Mahoneys Rd
Forest Hill VIC 3131
(03) 9888 7422

**Vermont South
Community House**
Karobran Dr
Vermont South
VIC 3133
(03) 9803 2335

**Waverley Adult
Literacy Program**
34 Amaroo St
Chadstone VIC 3148
(03) 9807 2322

**Waverley
Community
Learning Centre**
5 Fleet St
Mt Waverley VIC 3149
(03) 9807 6011

