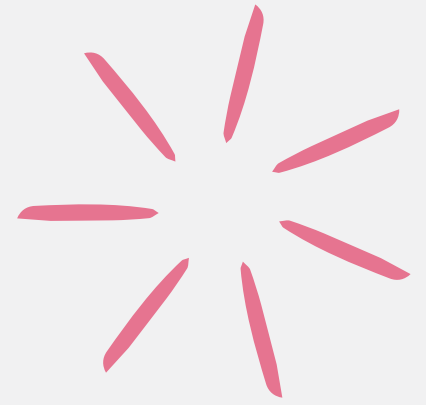


Hume
Learn Local
2020 Course Guide



RETHINK.
REVIVE.
RESKILL.
RECONNECT.
RESHAPE.



RESULT.



We offer training programs that can help you get a job, return to study, improve your reading and writing or financial and digital literacy skills.

What is a Learn Local provider?

Learn Local providers are independent community based organisations. They are all not-for-profit businesses that are established to meet the needs of their local communities.

In addition to education and training programs, many Learn Local providers also deliver a range of other services for their communities including employment services, childcare and community development activities.

Why study with a Learn Local provider?

The Victorian Government, through the Adult, Community and Further Education (ACFE) Board, funds a network of Learn Local providers across the State. Learn Local providers can help eligible adult learners develop the skills to find a job or successfully undertake further studies.

Each year, over 28,000 Victorians choose to undertake government subsidised training through a Learn Local provider. Learn Local providers can help you gain the confidence and the skills you need to take the next step in reaching your potential. Wherever you live across Victoria, there is a Learn Local provider nearby offering a wide range of courses.

What's in it for you?

Learn Local providers are friendly and welcoming, with qualified tutors who are focused on helping you to succeed. Across Victoria, there are a network of 278 Learn Local providers. They can help you:

- › Undertake a pre-employment course to help you find a job
- › Improve your digital literacy and computer skills
- › Improve your reading, writing and maths skills
- › Access English language classes
- › Improve your financial literacy skills
- › Return to study and gain a qualification
- › Get started with a pre-accredited program

How and when can you enrol?

Enrolment requirements vary across Learn Local providers. You might need to enrol in person or you may be able to enrol over the phone, online or by mail.

You can find more information on all Learn Local providers in Victoria at www.learnlocal.org.au

Fees and Costs

The Learn Local sector provides access to government subsidised training. Course fees are kept low and concessions apply. Contact the Learn Local provider directly to get further information.

Learn Local providers can also develop customised training solutions for a wide range of businesses.

Learn Local providers can deliver courses that will upgrade the employment skills of both your existing and new workforce.

Programs can include:

- › Industry specific training across a wide range of sectors (including health, disability, retail, tourism, hospitality, construction, trades, business, call centres, horticulture plus many more)
- › Digital literacy training
- › Language, literacy and numeracy assistance
- › English language classes
- › Financial literacy assistance
- › Employability skills
- › Occupational Health and Safety

For more information on Learn Local courses please contact the TAFE and Training Line on 131 823, a Victorian government service offering help and free advice about training courses, qualifications and training providers.



"I saw this as a good opportunity for me to do something different in an area that will hopefully lead to more job security. I was not sure how I would go, but the teachers were all very helpful and supportive."

– Wayne



"I have made some great friends and have been lucky enough to secure a full time position in disability support where I completed my work placement. All around this course was exactly what I needed to get me where I am today."

– Michelle



"Doing this course showed me that I can do more than I thought I could."

– James

"I completed a computer course at my Learn Local. It was flexible and I could come in at any time which was great. The course gave me the skills and confidence to go on and complete a diploma qualification. It was really hard work but I could not have achieved any of this without the friendly support provided by teachers. I now have my 'Dream Job' as a Volunteer Coordinator in a busy Community Centre."

– Nooroa



"The course taught me about the importance of communication and customer service skills in getting a job. Everyone was friendly and my teacher was really supportive. She was very helpful and explained things clearly. We went to local businesses and learned about different jobs and the skills they require."

– Marzena



PICK A PLACE. PICK A LEARN LOCAL. PICK A NEW SKILL.



Hume Learn Local 2020 Course Guide

ALEXANDRA

Alexandra Community Hub (CEACA)	2020 TERMS
Radio Broadcasting and Presenting	① ③
Taster: Auslan	② ④
Introduction to Volunteering	② ④
Introduction to Kitchen Skills	① ③
Introduction to Photography	① ② ③
Introduction to Hospitality Skills	① ④
Literacy and Numeracy Skills	① ② ③ ④
Workshop Safety: Induction and Best Practice	① ④
Introduction to Welding	② ④

BARANDUDA

The Centre for Continuing Education	2020 TERMS
Reboot your Employability Skills	① ② ③ ④
Microsoft Office Intensive	① ② ③ ④
You and Customer Service: Intensive	① ② ③ ④
Success 4 U: Study Preparation	① ③

BENALLA

Waminda Community House	2020 TERMS
Introduction to Jewellery Making and Repairs	① ② ③ ④
Unlock Your Creativity - Levels 1, 2, 3 & 4	① ② ③ ④

The Centre for Continuing Education	2020 TERMS
Work Pathways for Parents	②
Reboot your Employability Skills	① ② ③ ④
Microsoft Office Intensive	① ② ③ ④
You and Customer Service: Intensive	① ② ③ ④

BROADFORD

The Centre for Continuing Education	2020 TERMS
Microsoft Office Intensive	① ② ③ ④
Reboot your Employability Skills	① ② ③ ④
You and Customer Service	① ② ③ ④
Digital Storytelling	③ ④
Success 4 U: Study Preparation	① ③

COBRAM

Cobram Community House	2020 TERMS
Microsoft Applications: Digital Literacy	② ③
Skills for Work	②
Literacy and Numeracy for Life	②
Slice, Dice and Chop	② ③
Success 4 U: Study Preparation	①

CORRYONG

Corryong Neighbourhood House	2020 TERMS
Understanding and Using Computers	① ② ③ ④
Reception Training	① ② ③ ④
Preparation for Bakery Work	① ② ③ ④
Customer Service	① ② ③ ④
Developing Supervisor Skills	① ② ③ ④
Preparation for Workshop Employment	① ② ③ ④

EUROA

The Centre for Continuing Education	2020 TERMS
Reboot Your Employability Skills	① ② ③ ④

Euroa Health	2020 TERMS
Stepping into a Career in Community Services	② ③

KINGLAKE

Kinglake Ranges Neighbourhood House	2020 TERMS
Introduction to STEM: Science, Technology, Engineering and Maths	① ② ③ ④
Bio Dynamic Farming	① ②
Permaculture Design Course	③ ④

The Centre for Continuing Education	2020 TERMS
Microsoft Office Intensive	① ② ③ ④
Reboot your Employability Skills	① ② ③ ④
You and Customer Service: Intensive	① ② ③ ④
Success 4 U: Study Preparation	③ ④

MANSFIELD

MACE: Mansfield Adult Continuing Education	2020 TERMS
Adult Literacy and Numeracy	① ② ③ ④
Introduction to Welding	① ② ③ ④
Microsoft Office: Intensive	① ②
Introduction to Woodwork	② ④
Adult Reading and Writing	① ②
Workshop Safety: Induction and Best Practice	① ② ③ ④
Intel Easy Steps: 1 & 2 Digital Literacy	① ② ③ ④
Literacy and Numeracy through Beekeeping	① ④
Reboot your Employability Skills	① ②
Success 4 U: Study Preparation	① ② ③ ④
Wellbeing: Fit to Work	① ② ③ ④

MOUNT BEAUTY

Mount Beauty Neighbourhood House	2020 TERMS
Snow Sports Training Course	②
Hospitality Skills Set	① ②
Catering Hospitality Skills Set	③ ④
Basic Office Administration	① ② ③ ④
Computer Skills Set	① ②
Basic Horticulture	② ③
Women in the Building Sector	② ④
Reconnect Study Plan	② ④

MOYHU

King Valley Learning Exchange	2020 TERMS
Introduction to Welding	③ ④
Digital Marketing for Beginners	② ③ ④

MYRTLEFORD

Myrtleford Neighbourhood Centre	2020 TERMS
Admin, Reception and Customer Service	① ② ③
Digital Marketing for Beginners	② ③ ④
Horticulture Basics: Propagation & Production	② ③ ④
Literacy and Numeracy: Pathways Program	① ② ③ ④
Basic Computing	② ③ ④
Flexible Computing for Today's Business Needs	① ② ③

NUMURKAH

Numurkah Community Learning Centre	2020 TERMS
Introduction to Horticulture	① ② ③ ④
Intermediate Computers	① ② ③ ④
Introduction to Community Services	① ③

TATURA

Tatura Community House	2020 TERMS
Introduction to Excel	② ③
Beginners and Beyond Computers	① ② ③
Keys to Work	② ③
Learn English: Improve your Literacy and Numeracy Skills	① ② ③ ④

SHEPPARTON

North Shepparton Community and Learning Centre	2020 TERMS
Tools for Trade	① ② ③ ④
Microsoft Office 2013	② ③ ④
Computers: Beginners and Intermediate	① ② ③ ④

Shepparton Access	2020 TERMS
Basic Literacy and Numeracy	① ②
Hospitality: Food and Us	③ ④
Hospitality: Safety in the Kitchen 1 & 2	① ②
Hospitality: Health and Safety	① ②
Cooking and Comprehension	③ ④
Work Ready: Work Experience	① ②
Work Ready: Job preparation	③ ④
Career Goals	① ② ③ ④
Money Matters	① ② ③ ④
Writability: Literacy and Numeracy	① ② ③ ④
Communication and Social Skills for Employment	① ② ③ ④
Volunteering and Me	① ② ③ ④

Shepparton Adult Community Education College	2020 TERMS
Best Foot Forward: Job Skills	① ② ③ ④
Work it Out: Employability Skills for Young People	① ②

South Shepparton Community House	2020 TERMS
Develop your Job Skills	① ② ③ ④
Computers and Devices	① ② ③ ④

SEYMOUR

The Centre for Continuing Education	2020 TERMS
Microsoft Office: Intensive	① ② ③ ④
Reboot your Employability Skills	① ② ③ ④
You and Customer Service	① ② ③ ④
Kick Start Hospitality	① ② ③ ④
Digital Storytelling	③ ④
Success 4 U: Study Preparation	① ③

King Valley Learning Exchange	2020 TERMS
Horticulture Basics: Propagation & Production	① ② ③ ④

VIOLET TOWN

The Centre for Continuing Education	2020 TERMS
Success 4 U: Study Preparation	① ③

WALLAN

Preston Reservoir Adult Community Education: PRACE	2020 TERMS
Work Directions	③
Focus on Employment	① ②

WHITFIELD

King Valley Learning Exchange	2020 TERMS
Horticulture Basics: Propagation & Production	① ② ③ ④
Basic Computing	② ③ ④

YARRAWONGA

Yarrawonga Neighbourhood House	2020 TERMS
Prepare for Study	① ③
Career Planning and Resume Writing	② ④
Event Planning	②
Graphic Design in PowerPoint	③
Skills for Devices and Desktops	①
Literacy for Life	②
Employability through Social Enterprise	② ③

WANGARATTA

Open Door Neighbourhood House	2020 TERMS
Out There Cooking	① ② ③ ④
Pathways 2 Possibilities	① ② ③ ④
Literacy and Numeracy	① ② ③ ④
Digital Literacy for Beginners	① ② ③ ④

Pangerang Community House	2020 TERMS
Intel EasySteps Levels 1 & 2: Computers for Beginners and Intermediate	① ② ③ ④
Visual Arts Basics	① ② ③ ④
Introduction to Catering and Food Safety	① ② ③ ④

The Centre for Continuing Education	2020 TERMS
Microsoft Office: Intensive	① ② ③ ④
You and Customer Service: Intensive	① ② ③ ④
Adult Reading and Writing	① ② ③ ④
Care Van Cooking	① ② ③ ④
Digital Storytelling	③ ④
Reboot Your Employability Skills	① ② ③ ④
Kickstart Hospitality	① ② ③ ④
Success 4 U: Study Preparation	① ③
Work Pathways for Parents	②

WODONGA

Albury Wodonga Community College	2020 TERMS
Literacy for Learning	① ② ③ ④

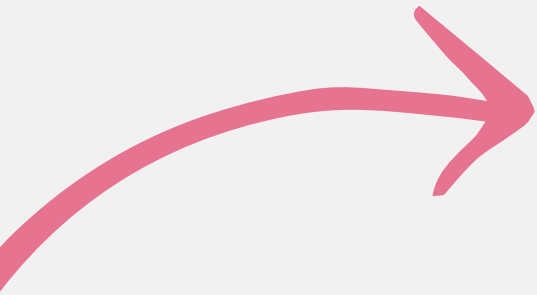
Albury Wodonga Volunteer Resource Bureau	2020 TERMS
Beginners Computers	② ③
Pathways to Work and Volunteering	③ ④
Way2Go: Volunteer Management	① ②

Birallee Park Neighbourhood House	2020 TERMS
Introduction to Catering and Food Safety for Adults with a Disability	① ②
Fit to Work: Wellbeing	① ② ③ ④
Introduction to Woodwork	①



FLIP ME OVER
& CONTACT
YOUR LEARN
LOCAL.





CONTACT YOUR LEARN LOCAL.

**Albury Wodonga
Community College**
63 High Street
Wodonga VIC 3689
Call (02) 6043 8200
www.awcc.edu.au

**Albury Wodonga
Volunteer Resource
Bureau**
2 / 432 Townsend St
Albury NSW 2640
Call (02) 6021 0990
www.vrb.org.au

**Alexandra
Community Hub
(CEACA)**
38A Downey Street
Alexandra VIC 3714
Call (03) 5772 1238
www.ceaca.com.au

**Birallee Park
Neighbourhood House**
39 Emerald Avenue
Wodonga VIC 3690
Call (02) 6059 2590
www.birhouse.com.au

**Cobram
Community House**
43-45 Punt Road
Cobram VIC 3644
Call (03) 5872 2224
www.cch.vic.edu.au

**Corryong
Neighbourhood Centre**
39 Hanson Street
Corryong VIC 3707
Call (02) 6076 2176
www.corryongnc.org

Euroa Health
36 Kennedy Street
Euroa VIC 3666
Call (03) 5795 0200
www.euroahealth.com.au

**Kinglake Ranges
Neighbourhood House**
6 McMahons Road
Kinglake VIC 3763
Call (03) 5786 1301
www.kinglakeranges.com.au

**King Valley Learning
Exchange**
2533 Wangaratta—
Whitfield Road
Moyhu VIC 3732
Call (03) 5727 9548
www.kingvalleylearningexchange.org.au

**Mansfield
Adult Community
Education: MACE**
145 High Street
Mansfield VIC 3722
Call (03) 5775 2077
www.mace.vic.edu.au

**Mount Beauty
Neighbourhood House**
1 Tennis Court Avenue
Mt Beauty VIC 3699
Call (03) 5754 1166
www.mountbeauty.org.au

**Myrtleford
Neighbourhood
Centre**
156 Myrtle Street
Myrtleford VIC 3737
Call (03) 5752 2775
www.myrtlefordnc.org.au

**North Shepparton
Community and
Learning Centre**
10-14 Parkside Drive
Shepparton VIC 3632
Call (03) 5821 5770
www.nsclc.com.au

**Numurkah Community
Learning Centre**
99 Melville Street
Numurkah VIC 3636
Call (03) 5862 2249
www.nclc.me

**Open Door
Neighbourhood
House**
61 Burke Street
Wangaratta VIC 3677
Call (03) 5721 9175
www.opendoor.nh.org.au

**Pangerang
Community House**
38 Ovens Street
Wangaratta VIC 3677
Call (03) 5721 3813
www.pangerang.org.au

**Preston Reservoir
Adult Community
Education: PRACE**
Call (03) 9462 6077
www.prace.vic.edu.au

Shepparton Access
227 Wyndham Street
Shepparton VIC 3630
Call (03) 5831 6180
www.sheppaccess.com.au

**Shepparton
ACE College**
130 Rowe Street
Shepparton VIC 3632
Call (03) 5831 4029
www.sheppartonace.com.au

**South Shepparton
Community House**
11 Service Street
Shepparton VIC 3630
Call (03) 5821 6172
www.southcom.org.au

**Tatura
Community House**
12-16 Casey Street
Tatura VIC 3616
Call (03) 5824 1315
www.tatcom.com.au

**The Centre For
Continuing Education**
17 Chisholm Street
Wangaratta VIC 3677
Call (03) 5721 0200
www.thecentre.vic.edu.au

**Waminda
Community House**
19 Ballintine Street
Benalla VIC 3671
Call (03) 5762 4528
www.wamindabenalla.org.au

**Yarrowonga
Neighbourhood
House**
1 Hargrave Court
Yarrowonga VIC 3730
Call (03) 5744 3911
www.ynh.org.au

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