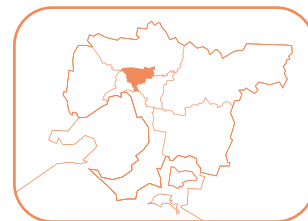


Learn Local 2021 Course Guide

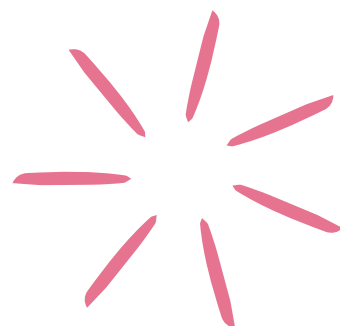


INNER NORTHERN
MELBOURNE

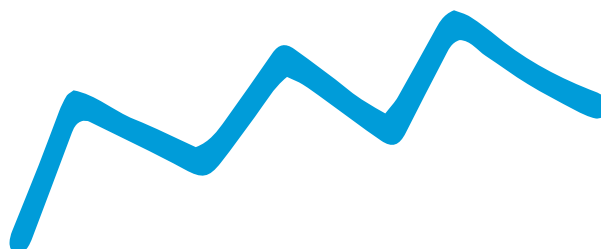


BANYULE, DAREBIN,
YARRA & MORELAND

RETHINK.
REVIVE.
RESKILL.
RECONNECT.
RESHAPE.



RESULT.



Get the skills you need for study, work and life.

What is a Learn Local course?

Learn Local courses are short courses that are offered at low or no cost to eligible adult Victorians.

There are a wide range of courses including digital and computer skills, reading and writing, maths, communication, study skills, job skills, getting ready to go back to work and English language, as well as preparation for various industries such as aged care, food processing, health services and warehousing and distribution.

Learn Local courses are flexible and can be tailored specifically to suit your needs and schedule. You can learn in a classroom or online, at the pace that you choose. Class sizes are often small, with training delivered by highly experienced professionals.

The Learn Local courses listed in this guide are just a sample of the range of courses on offer. New courses are continually being developed and offered right across Victoria.

The Skills for Work and Study courses included in this guide have been developed by industry experts to support adults who want to improve their reading, writing and maths skills. Each course is tailored to key industry areas where there is a demand for workers in Victoria. These courses are available at over 80 Learn Local providers across the state. Contact the Learn Local provider directly for more information.

Where can I do a Learn Local course?

There are around 250 not-for-profit community organisations across Victoria that offer Learn Local courses.

All of these organisations, known as Learn Local providers, are registered and funded by the Victorian Government, via the Adult, Community and Further Education Board, to deliver Learn Local courses.

Why study with a Learn Local provider?

Learn Local providers are friendly and welcoming, with highly capable and professional trainers who are focused on helping you to achieve your goals.

Learn Locals know their local communities well and they can help you:

- > Undertake a pre-employment course to help you find a job
- > Improve your digital literacy and computer skills
- > Improve your reading, writing and maths skills
- > Access English language classes
- > Improve your financial skills
- > Go on to further study or gain a qualification at a TAFE or other training provider
- > Build your confidence and learn something new

You can find more information about Learn Local providers in Victoria, including their locations, at www.learnlocal.org.au

There is bound to be one close to where you live or work.

When and how can you enrol?

Learn Local courses are delivered throughout the year from February to December. Enrolment requirements vary and you might need to enrol in person, or you may be able to enrol over the phone, online or by mail.

Learn Local courses are government subsidised and are offered at no or low cost to eligible adult Victorians. Contact the Learn Local provider directly for more information.

How can Learn Local providers assist businesses?

Learn Local providers are agile and can develop or co-design customised Learn Local courses for a wide range of businesses to upgrade the employment skills of your existing and/or new workforce. Customised Learn Local courses can include:

- > Industry specific training across a wide range of sectors (including health, disability, retail, tourism, hospitality, construction, trades, business, call centres, horticulture plus many more)
- > Digital literacy training
- > Language, literacy and numeracy assistance
- > English language classes
- > Financial literacy assistance
- > Employability skills
- > Occupational Health and Safety

Contact the Learn Local provider directly for more information.



"The Learn Local floristry and design course inspired me to do more training and complete a Certificate II and III in Floristry. I now run my own florist business which I love doing because flowers always put a smile on someone's face."

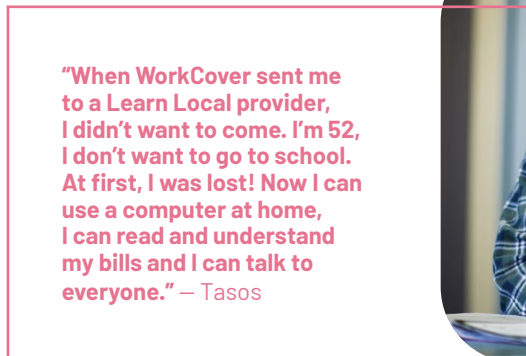
– Samantha



"Before I started the Learn Local course, I was struggling to find employment within my area. The course gave me a lot of confidence and the skills that I needed to apply for my job at Woolworths." – Colleen



"The Learn Local course has helped me in so many ways, it has helped me get out of the house, feel more comfortable in myself, to feel confident with budgeting and my finances as well as expanded my horizons. Being in the course has made everything easier for me, including making new friends and extending my learning. Doing work experience will give me confidence in the workplace and will help me find a job. The experience is absolutely fantastic." – Jenna



"When WorkCover sent me to a Learn Local provider, I didn't want to come. I'm 52, I don't want to go to school. At first, I was lost! Now I can use a computer at home, I can read and understand my bills and I can talk to everyone." – Tasos



"I joined the Learn Local course to help polish my resume but I got so much more. The class has helped with my public speaking, provided social interaction and introduced me to a broad range of people, all with unique stories. The class is accepting and wheelchair accessible and has helped me with social media, bringing me into the twenty-first century." – Martyn



PICK A PLACE. PICK A LEARN LOCAL. PICK A NEW SKILL.

DAREBIN

Bridge Darebin	2021 TERMS
Work Readiness and Employability Skills	① ② ③ ④
Soft Skills for Hospitality	① ②
Hospitality: Café and Barista	① ②
Hospitality: Food Production	① ②
Hospitality: Retail	① ②
Computer Skills for the Workplace: Beginners	① ② ③ ④
Step Up To Work	① ② ③ ④
Step up to Work: Young Adults	② ④
Micro Business for Makers	① ② ③ ④
Intro to Event Management	② ③
English Through Computers	① ② ③ ④
Beginner & Intermediate Computers	① ② ③ ④
IT & Job Search	② ③
Microsoft Word & Excel: Intro & Advanced	① ② ③ ④
Financial Literacy for Women	② ③
Health and Aged Care	③ ④
Sustainability for Home, Work & Community	② ③
Intro to Urban Farming	① ③
Skills for Work and Study Aged Care	CONTACT FOR DATES
Skills for Work and Study Early Childhood Education	CONTACT FOR DATES

genU	2021 TERMS
Intro to Hospitality	① ② ③

DAREBIN (CONT.)

Jika Jika Community Centre	2021 TERMS
Computer Basics Class	① ② ③ ④

Preston Reservoir Adult Community Education	2021 TERMS
Computer Skills: Beginners to Advanced	① ② ③ ④
Computer Skills for the Workplace	① ② ③ ④
Introduction to Microsoft Excel & Word	① ② ③ ④
Adult Literacy	① ② ③ ④
Community News	① ③
Community Connections	① ③
Spelling, Reading and Writing	① ③
Carpentry	② ③
Work Directions	① ② ③
Focus on Employment	① ③
Skills for Work and Study Factory Work: Warehousing & Distribution	CONTACT FOR DATES

Span Community House	2021 TERMS
Introduction to Horticulture	② ③
Introduction to Cooking and Hospitality	① ② ③ ④
Microbusiness Skills: Sewing	① ② ③ ④
Writing for Your Future	① ② ③ ④

VACSAL	2021 TERMS
Aboriginal Cultural Awareness Training	①
Presentation & Public Speaking Skills	③
Introduction to Community Services	①
Introduction to Community Development	④

YARRA

Richmond Community Learning Centre	2021 TERMS
Technology & Computer Confidence	① ② ③ ④
Women Working with Timber	① ② ③ ④
Introduction to Permaculture & Urban Agriculture	④
Women's Microenterprise from The Shed	① ② ③ ④

Australian Vietnamese Women's Association	2021 TERMS
English for Daily Activities	③
English for Work	④

Belgium Avenue Neighbourhood House	2021 TERMS
New Tech Skills	① ② ③ ④
Introduction to Event Management	① ② ③ ④

Carlton Neighbourhood Learning Centre	2021 TERMS
Literacy Pathways	① ② ③ ④
Basic Literacy for Work & Study	① ② ③ ④
Basic & Intermediate Literacy Skills	① ② ③ ④
English Language Skills	① ② ③ ④
Communication Skills	① ② ③ ④
Basic Horticulture	① ② ③ ④
Digital Literacy	① ② ③ ④
Community Leadership	①
Skills for Work and Study Aged Care	CONTACT FOR DATES

Carringbush Adult Education	2021 TERMS
Intro to Blended & Flexible Learning	① ② ③ ④
Literacy Through Women's Rights	① ② ③ ④
Language & Literacy	① ② ③ ④
Women's Entrepreneurship	① ② ③ ④
Skills for Community Leadership	① ② ③ ④
Intensive Adult Literacy	① ② ③ ④
Emergent Literacy	① ② ③ ④
Employment Skill Training	① ② ③ ④
Skills for Work and Study Community Services	CONTACT FOR DATES
Skills for Work and Study Health Services	CONTACT FOR DATES

YARRA (CONT.)

Fitzroy Learning Network	2021 TERMS
Reading and Pronunciation	① ② ③ ④
Adult Computer Class: Microsoft	① ② ③ ④
Adult Computer Class: Google	① ② ③ ④
Creative Industries	① ② ③ ④
Small Business Start Up	① ② ③ ④
Employment Preparation	① ② ③ ④

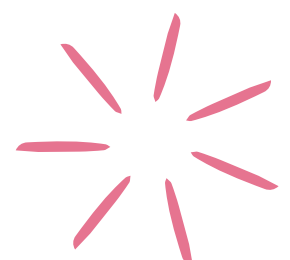
Holden Street Neighbourhood House	2021 TERMS
Introduction to Internet	① ②
Basic Literacy Through Cooking	① ② ③ ④
Basic Numeracy and Literacy	① ② ③ ④
Introduction to Visual Arts	① ② ③ ④
Basic Computer Skills: Photographic Art	① ② ③ ④
Introduction to Microsoft Products	③ ④
Introduction to Fashion Sewing	① ② ③ ④

Inner Melbourne VET Cluster	2021 TERMS
Employment Preparation	②
Employment Preparation for Youth	③
Work Readiness Skills	② ④

Jesuit Community College	2021 TERMS
Introduction to Construction	② ③ ④

North Carlton Railway Neighbourhood House	2021 TERMS
Sewing for Employment	② ④
Introduction to Sustainable Gardening	①
Conversational English	① ② ③ ④

The Social Studio	2021 TERMS
Introduction to the Fashion Industry	① ② ③ ④



BANYULE

Diamond Valley Learning Centre	2021 TERMS
Beginners Computers & Digital Literacy	① ② ③ ④
Introduction to Floristry	① ② ③ ④
Introduction to Medical Reception	① ② ③ ④
Nuts & Bolts Bookkeeping: MYOB & XERO	① ② ③ ④
Sign Language: Beginners to Advanced	① ② ③ ④
Conversational English	① ② ③ ④
Barista	① ② ③ ④
Writing and Spelling for Work & Study	① ② ③ ④
Introduction to Car Maintenance	① ③
Introduction to Customer Service & Telephony	③ ④
Introduction to Gardening	④
Skills for Work and Study Food Processing	CONTACT FOR DATES
Skills for Work and Study Health Services	CONTACT FOR DATES

Olympic Adult Education	2021 TERMS
Computers: Beginners to Advanced	① ② ③ ④
Improve Your English Speaking	① ② ③ ④
EAL Spelling	① ② ③ ④
Working & Living in Australia	②
Managing your Microbusiness	② ③ ④
Tools of the Trade Woman	② ③
Employability Skills	②
Microbusiness for Markets	③
Introduction to Retail Barista	① ② ③ ④
Horticulture Basics	③
Beauty Industry Taster	③
Literacy for Work	① ② ③ ④
Writing Skills for TAFE	① ②
Skills for Work and Study Aged Care	CONTACT FOR DATES
Skills for Work and Study Factory Work: Warehousing and Distribution	CONTACT FOR DATES

The Social Studio	2021 TERMS
Fashion Futures	① ② ③ ④

BANYULE (CONT.)

Jesuit Community College	2021 TERMS
Introduction to Barista	① ② ③ ④
Money for Life	① ② ③ ④
Skills for Work and Study Building & Construction	CONTACT FOR DATES

MORELAND

Brunswick Neighbourhood House	2021 TERMS
English: Conversation	① ② ③ ④
English: Reading and Writing	② ③ ④
English: Intermediates	① ② ③ ④
English: Conversation for Work	① ② ③ ④
English: Occupational Purposes	① ② ③ ④
Microsoft Office	① ② ③ ④
Step to Employment	① ② ③ ④

CERES	2021 TERMS
Complete Urban Farmer	① ② ③ ④
Introduction to Therapeutic Horticulture	① ② ④
Environmental Education	② ④
Green Roofs & Green Walls	② ④
Sustainable Gardening	① ② ④
Landscape Restoration & Indigenous Ecology	① ③ ④
Circular Economy & Zero Waste Systems	① ③
Intro to Landscaping & Garden Maintenance	②

Glenroy Neighbourhood Learning Centre	2021 TERMS
Grammar & Spelling for Writing	① ② ③ ④
Conversational English	① ② ③ ④
Literacy & Numeracy for MID learners	① ② ③ ④
Grammar for Speaking	① ② ③ ④
Computer Skills	① ② ③ ④
English and Computers for Job Seekers	① ② ③ ④

JobCo Training	2021 TERMS
Job Preparation	① ② ③ ④
Employability Skills	② ③ ④

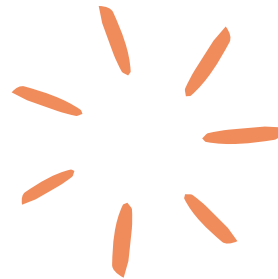
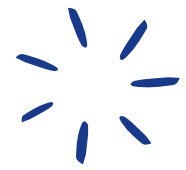
MORELAND (CONT.)

Jesuit Community College	2021 TERMS
Introduction to Barista	① ③ ④
Woodworking and Joinery	① ② ③ ④
Introduction to Permaculture	②
Zero Waste	② ③ ④
Intro to Animal Care	① ② ③ ④
Mushroom Growing in the City	③

Reynard Street Neighbourhood House	2021 TERMS
English Language: Basic	① ② ③ ④
English Language: Intermediate	① ② ③ ④
English Language: Conversation	① ② ③ ④
Computers: Basic	① ② ③ ④
Computers: Intermediate	① ② ③ ④
Work Readiness	① ② ③ ④
Sewing for Employment	① ② ③ ④
Introduction to Horticulture	① ② ③ ④

Sussex Neighbourhood House	2021 TERMS
Introduction to Community Work	① ② ③ ④
Career Planning, Goal Setting & Financial Planning	② ④
Introduction to Office Admin	③
Introduction to Wordpress	① ② ③ ④
Introduction to Microsoft Applications	① ②

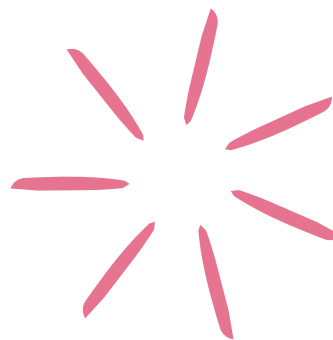
Youth Projects	2021 TERMS
Best Foot Forward	① ② ③ ④
Introduction to Hospitality	① ② ③ ④



**CONTACT
YOUR LEARN
LOCAL & GET
THAT NEW
SKILL!**



CONTACT YOUR LEARN LOCAL.



Australian Vietnamese Women's Association

30-32 Lennox Street
Richmond North 3121
Call (03) 9396 1922
www.avwa.org.au

Belgium Avenue Neighbourhood House

9 Belgium Avenue
Richmond VIC 3121
Call (03) 9428 1676
www.banhinc.com.au

Bridge Darebin

218 High Street
Preston VIC 3072
Call (03) 9484 5806
bridgedarebin.org.au

Brunswick Neighbourhood House

43A De Carle Street
Brunswick VIC 3056
Call (03) 9386 9418
www.bnhc.vic.edu.au

Carlton Neighbourhood Learning Centre

20 Princes Street
North Carlton VIC 3054
Call (03) 93472739
www.cnlc.org.au

Carringbush Adult Education

415 Church Street
Richmond VIC 3121
Call (03) 9421 2392
carringbush.org.au

CERES

Cnr Roberts Street
& Stewart Street
Brunswick Est VIC 3057
Call (03) 9389 0124
www.ceres.org.au

Diamond Valley Learning Centre

1 Diamond Creek Road
Greensborough VIC 3088
Call (03) 9435 9060
www.dvlc.org.au

Fitzroy Learning Network

198 Napier Street
Fitzroy VIC 3065
Call (03) 9417 2897
www.fitzroylearningnetwork.org.au

genU

21-29 Reynolds Road
Highton VIC 3216
Call (03) 5249 8900
www.genu.org.au

Glenroy Neighbourhood Learning Centre

5B Cromwell Street
Glenroy VIC 3046
Call (03) 9304 3910
www.glenlink.vic.edu.au

Holden Street Neighbourhood House

128 Holden Street
Nth Fitzroy VIC 3068
Call (03) 9489 9929
www.holdenstreet.org.au

Inner Melbourne VET Cluster (IMVC)

L1/71 Palmerston Cres
Sth Melbourne VIC 3205
Call (03) 9686 2354
www.imvc.com.au

Jesuit Community College

1 Langridge Street
Collingwood VIC 3066
Call (03) 9415 8700
www.jesuitcommunitycollege.org.au

Jika Jika Community Centre

Cnr Plant & Union St
Northcote VIC 3070
Call (03) 9482 5100
www.jikajika.org.au

JobCo Training

718 Mt Alexander Rd
Moonee Ponds VIC 3039
Call (03) 9326 0322
www.jobco.com.au

North Carlton Railway Station Neighbourhood House

20 Solly Avenue
Princes Hill 3054
Call (03) 9380 6654
www.railwayneighbourhoodhouse.org.au

Olympic Adult Education

21 Alamein Road
West Heidelberg VIC 3081
Call (03) 9450 2665
www.oae.vic.edu.au

Preston Reservoir Adult Community Education

35 Sturdee Street
Reservoir VIC 3073
Call (03) 9462 6077
www.prace.vic.edu.au

Richmond Community Learning Centre

15 Barnet Way
Richmond VIC 3121
Call (03) 9428 9901
www.rclc.org.au

Reynard Street Neighbourhood House

104A Reynard Street
Coburg VIC 3058
Call (03) 9386 7128
www.rsnh.org.au

SPAN Community House

64 Clyde Street
Thornbury VIC 3071
Call (03) 9480 1364
www.spanhouse.org

Sussex Neighbourhood House

7 Prospect Street
Pascoe Vale VIC 3044
Call (03) 9354 2210
www.sussexnh.org.au

The Social Studio

101/30 Perry Street
Collingwood VIC 3066
Call (03) 9417 2143
www.thesocialstudio.org

VICSEG New Futures

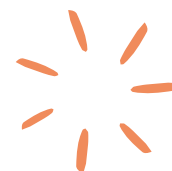
11 Munro Street
Coburg VIC 3058
Call (03) 9383 2533
www.vicsegnewfutures.org.au

Victorian Aboriginal Community Services Association Ltd

496 High Street
Northcote VIC 3070
Call (03) 94164266
www.vacsal.org.au

Youth Projects

6 Hartington Street
Glenroy VIC 3046
Call (03) 9304 9100
www.youthprojects.org.au



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Information contained within this publication is correct as of January 2021 and is subject to change without notification.

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