

2022
LEARN
LOCAL
COURSE
GUIDE

BARWON
SOUTH WEST



Learn
new skills

one step
at a time.



Skills for study
work and life



Get the skills you need for **study**, **work** and **life**.



What is a Learn Local course?

Learn Local courses are short courses that are offered at low or no cost to eligible adult Victorians.

There are a wide range of courses including digital and computer skills, reading and writing, maths, study skills, employability skills, and English language, as well as preparation for various industries such as aged care, food processing, health services, hospitality, construction and warehousing and distribution.

Learn Local courses are flexible and can be tailored specifically to suit your needs. You can learn in a classroom, online or a bit of both, at the pace that you choose. Class sizes are often small, with training delivered by highly experienced professionals in a relaxed environment.

The Learn Local courses listed in this guide are just a sample of the range of courses on offer. New courses are continually being developed and offered right across Victoria.

Many Learn Local providers also offer Learner Engagement A-frame Program (LEAP) courses. These are very short courses (between 5 and 20 hours in length) designed to get people back into training. These courses are identified in the course information in this Course Guide by the label LEAP at the start of the course name.

Where can I do a Learn Local course?

There are around 240 not-for-profit community organisations across Victoria that offer Learn Local courses. All of these organisations, known as Learn Local

providers, are registered and funded by the Victorian Government, via the Adult, Community and Further Education Board, to deliver Learn Local courses.

Why study with a Learn Local provider?

Learn Local providers are friendly and welcoming, with highly capable and professional trainers who are focused on helping you to achieve your goals. Learn Locals know their local communities well and they can help you:

- > Undertake a pre-employment course to help you find a job
- > Improve your digital literacy and computer skills
- > Improve your reading, writing and maths skills
- > Access English language classes
- > Improve your financial literacy skills
- > Go on to further study or gain a qualification at a TAFE or other training provider
- > Build your confidence and learn something new

You can find more information about Learn Local providers in Victoria, including their locations, at www.learnlocal.org.au

There is bound to be one close to where you live or work.

When and how can you enrol?

Learn Local courses are delivered throughout the year from February to December. Enrolment requirements vary

and you might need to enrol in person, or you may be able to enrol over the phone, online or by mail.

Learn Local courses are government subsidised and are offered at no or low cost to eligible adult Victorians. Contact the Learn Local provider directly for more information.

How can Learn Local providers assist businesses?

Learn Local providers are agile and can develop or co-design customised Learn Local courses for a wide range of businesses to upgrade the employment skills of your existing and/or new workforce. Customised Learn Local courses can include:

- > Industry specific training across a wide range of sectors (including health, disability, retail, tourism, hospitality, construction, trades, business, call centres, horticulture plus many more)
- > Digital literacy training
- > Language, literacy and numeracy assistance
- > English language classes
- > Financial literacy assistance
- > Employability skills
- > Occupational Health and Safety

Contact the Learn Local provider directly for more information.

TAFE & Training Line
Call 131 823

Website
www.learnlocal.org.au

Email learnlocal@education.vic.gov.au

Facebook & Twitter
[@LearnLocal](https://www.facebook.com/LearnLocal)

Download a digital version of this Course Guide at

www.learnlocal.org.au/course-guides



“Before I started the Learn Local course, I was struggling to find employment within my area. The course gave me a lot of confidence and the skills that I needed to apply for my job at Woolworths.”

● COLLEEN

“The Learn Local course has helped me in so many ways, it has helped me get out of the house, feel more comfortable in myself, to feel confident with budgeting and my finances as well as expanded my horizons. Being in the course has made everything easier for me, including making new friends and extending my learning. Doing work experience will give me confidence in the workplace and will help me find a job. The experience is absolutely fantastic.”

● JENNA

“The Learn Local floristry and design course inspired me to do more training and complete a Certificate II and III in Floristry. I now run my own florist business which I love doing because flowers always put a smile on someone’s face.”

● SAMANTHA



“When WorkCover sent me to a Learn Local provider, I didn’t want to come. I’m 52, I don’t want to go to school.

At first, I was lost! Now I can use a computer at home, I can read and understand my bills and I can talk to everyone.”

● TASOS



“I joined the Learn Local course to help polish my resume but I got so much more. The class has helped with my public speaking, provided social interaction and introduced me to a broad range of people, all with unique stories. The class is accepting and wheelchair accessible and has helped me with social media, bringing me into the twenty-first century.”

● MARTYN



PICK A PLACE. PICK A LEARN LOCAL. PICK A NEW SKILL.



Apollo Bay

Great Ocean Road Health	2022 TERMS
Photography & Taking Your Artwork Online	①
Small Business Mentor	② ③

Casterton

Old Courthouse Community House	2022 TERMS
Digital Skills for Employability	① ② ③
Basic Intro into XERO Accounting	③
Beginners Sewing & More	① ②
Creative Writing Skills	① ② ③
Learning to Learn	②
Using Drones in Multiple Industries	①
Intro to Coffee Making	③
Intro to Dealing with Conflict	②

Colac

Community Hub	2022 TERMS
Beginner Computers	① ③
Developing English Language	① ② ③ ④
Managing Your Money	① ② ③ ④

Drysdale

SpringDale Neighbourhood Centre	2022 TERMS
Introduction to iPads	① ② ③ ④
Confidence in Creativity	① ② ③ ④
Confidence through Cookery	① ② ③ ④
Introduction to Creative Writing	① ② ③ ④
Introduction to Event Management	① ② ③ ④
Introduction to Focus on the Future	① ② ③ ④
Introduction to Sustainability	① ② ③ ④
Introduction to Volunteering	① ② ③ ④
Returning to Learning	① ② ③ ④
Sustaining Confidence: Through Creativity	① ② ③ ④
Creating Confidence	① ② ③ ④
Creating Confidence: Through Music	① ② ③ ④

Geelong

Bellarine Living and Learning Centre	2022 TERMS
Developing Computer Skills: Next Steps	② ④
Digital Essentials: Level 1	② ④
Digital Essentials: Level 2	④
Introduction to Computers	① ② ③ ④
Introduction to Kitchen Operations	① ③
Tell My Story	① ③

Geelong (Continued)

Diversitat	2022 TERMS
Digital Essentials: Level 1	②
Digital Essentials: Level 2	③
Digital Essentials: Platforms & Apps for Engagement and Employment	① ③
Digital Skills for Employability	② ④
English Classes	① ② ③ ④
Financial Management	①
Financial Wellbeing for Women	②
Introduction to Horticulture	①
Introduction to Sewing	②
Literacy and Communication for Life	①
New Futures: Building Employability	④
Prepare for Employment	① ④
Prepare for Employment Reconnect	② ③
Ready for Hospitality	②
Resilience	③
Safe Driving Program	②
Skills for Work & Study: Health Services	④
Skills for Work & Study: Building & Construction	④
LEAP: Introduction to Professional Cleaning	①
LEAP: Introduction to the Care Industry	② ③
LEAP: Prepare for Employment	① ③
LEAP: Return to Study, Building Study Skills	②
LEAP: Safe Driving Program	② ③
LEAP: Your Skills Passport	②
LEAP: Pathway to Trade Industries	③

Encompass Community Services	2022 TERMS
Digital Essentials: Level 1	① ② ③ ④
Digital Essentials: Level 2	① ② ③ ④
Community Services Pathway to TAFE	① ② ③ ④
Steps to Employment	① ② ③ ④

genU	2022 TERMS
Digital Literacy	① ② ③ ④
Intermediate Computer Skills for Work	① ② ③ ④
I Have Confidence In Me	① ② ③ ④
Ready-Set-Work	① ② ③ ④

Geelong (Continued)

Cloverdale Community Centre	2022 TERMS
Developing Computers: Next Steps	② ③ ④
Getting Started With Computers	① ② ③ ④
Business Essentials	① ② ③ ④
Employable Me	②
Getting Ahead: Building Resources	③
Getting Ahead: Hidden Rules	②
Getting Ahead: My Life Now	②
Introduction to Barista	② ④
Introduction to Community Services	① ③
Introduction to Kitchen Operations	② ④
Living and working in Australia	① ③
Maths For Real Life	②
Moving On	③
Ready for Hospitality	② ④
Tell My Story	① ③

Rosewall Neighbourhood Centre	2022 TERMS
Art Portfolio: Painting & Drawing	① ② ③ ④
Cafe Skills 1	① ② ③ ④
Cafe Skills 2	② ③ ④
Conversational English 1	① ② ③ ④
Hair & Beauty	② ④
Introduction to Childcare	②
Introduction to Event Planning	②
Introduction to Mental Health	②
Mosaic Upcycling	① ② ③ ④
Volunteer as a Pathway	① ② ③ ④
LEAP: Employability Skills	① ② ③ ④
LEAP: Hospitality	① ② ③ ④
LEAP: Visual Arts	① ② ③ ④

Westgate Community Initiatives Group	2022 TERMS
Digital Essentials: Level 1	① ③
Digital Essentials: Level 2	② ④
Financial Literacy	② ③
Kick Start your Life: Employability Skills	① ② ③
Stepping Forward for Work	① ③
LEAP: Speaking Skillfully to Gain Employment	② ③

Hamilton

Rural Industries Skill Training	2022 TERMS
Chainsaws	① ② ③ ④
Farm WHS	① ② ③ ④
Introduction to the Shearing Shed	① ② ③ ④
Introduction to Welding	① ② ③ ④
Quad Bikes/Side by Side	① ② ③ ④
Small Engines & Pumps	① ② ③ ④
Tractors/Front End Loaders	① ② ③ ④

Shearer Woolhandler Training	2022 TERMS
Introduction to Digital Skills for Wool Classers	② ③ ④
Intro to Woolhandler	① ② ③ ④
Wool Class Refresher	① ② ③ ④

WDEA Works Training	2022 TERMS
Digital Skills for Employability	③ ④
Introduction to Early Childhood Education & Care	② ④
Introduction to Disability & Aged Care Sectors	② ④
Making Sense of Numbers	① ②
Personal Improvement	① ② ③ ④
Work Readiness	① ② ③ ④

Lara

Lara Community Centre	2022 TERMS
Aged Care	② ④
Health Services	②
Managing Your Money: Everyday Matters	②
MS Office Skills	③
Warehousing and Distribution	③
Windows 10 Operating Systems	① ③

Ocean Grove

Bellarine Training & Community Hub	2022 TERMS
Computers: Level 1	① ② ③ ④
Computers: Level 2	② ④

Portland

Portland Workskills	2022 TERMS
Computers: The Next Step	① ②
Barista Basics	① ②
Career Development	① ②
Literacy & Numeracy Capers	① ②
Literacy & Numeracy Consolidation	① ②
Year 13	① ②

WDEA Works Training	2022 TERMS
Digital Skills for Employability	③ ④
Introduction to Early Childhood Education & Care	② ④
Introduction to Disability & Aged Care Sectors	② ④
Personal Improvement	① ② ③ ④
Work Readiness	① ② ③ ④

Terang

Rural Industries Skill Training	2022 TERMS
Calf Rearing	① ② ③ ④
Chainsaws	① ② ③ ④
Farm WHS	① ② ③ ④
Introduction to Milk Livestock	① ② ③ ④

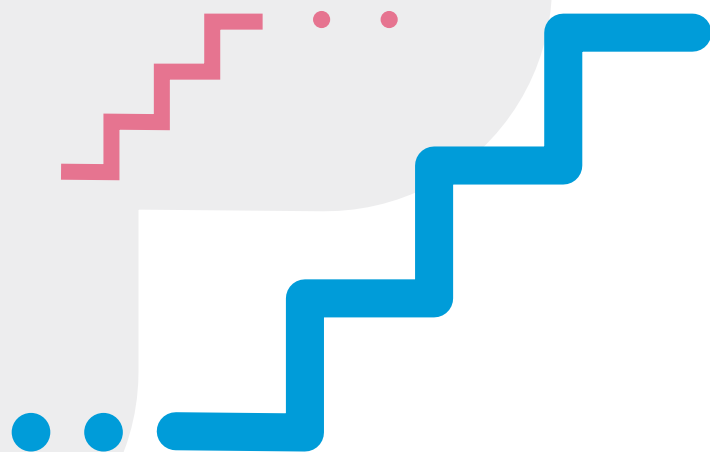
Torquay

Cloverdale Community Centre	2022 TERMS
Introduction to Agriculture and Horticulture	① ② ③ ④
Introduction to General Maintenance and Construction	① ② ③ ④

Warrnambool

WDEA Works Training	2022 TERMS
Digital Skills for Employability	① ② ③ ④
First Gear: Learn to Drive	① ② ③ ④
Second Gear: Learn to Drive	① ② ③ ④
Introduction to Early Childhood Education & Care	② ④
Introduction to Disability & Aged Care Sectors	② ④
Personal Improvement	① ② ③ ④
Work Readiness	① ② ③ ④

CHOOSE THE SKILLS YOU NEED FOR:



Study:

Work:

Life:



Contact your
Learn Local
and learn that
new skill!



Take the next step and contact your Learn Local.

**Bellarine Living
and Learning
Centre**
20 Worden Court
Whittington VIC 3219
Call (03) 5248 1926
bllc.org.au

**Bellarine Training
& Community Hub**
1 John Dory Drive
Ocean Grove VIC 3226
Call (03) 5255 4294
www.btach.com.au

**Cloverdale
Community
Centre**
167-169 Purnell Road
Corio VIC 3214
Call (03) 5275 4415
www.cloverdalecommunitycentre.org.au

Community Hub
34 Connor Street
Colac VIC 3250
Call (03) 5231 2822
www.communityhubinc.org.au

Diversitat
25-41 Arunga Avenue
Norlane VIC 3214
Call (03) 5260 6000
diversitat.org.au

**Encompass
Community Services**
79 Gheringhap Street
Geelong VIC 3220
Call (03) 5222 2819
www.encompass-cs.org.au

genU
15 Little Ryrie Street
Geelong VIC 3220
Call (03) 4216 5019
www.genutraining.org.au

**Great Ocean
Road Health**
37-43 McLachlan Street
Apollo Bay VIC 3233
Call (03) 5237 8590
mwnh.org

Lara Community Centre
9-11 Waverley Road
Lara VIC 3212
Call (03) 5282 2725
www.laracommunitycentre.org.au

**Old Courthouse
Community Centre**
31 Henty Street
Casterton VIC 3311
Call (03) 5581 2139
oldcourthousecommunitycentre.com.au

Portland Workskills
Shop 14 Pioneer Plaza
Percy Street
Portland VIC 3305
Call (03) 5523 1645
workskillsemployment.com.au

**Rosewall
Neighbourhood
Centre**
36 Sharland Road
Corio VIC 3214
Call (03) 5275 7409
www.rosewallnc.org.au

**Rural Industries
Skill Training**
915 Mt Napier Road
Hamilton VIC 3300
Call (03) 5573 0943
rist.edu.au

**Shearer
Woolhandler
Training**
232 Gray Street
Hamilton VIC 3300
1300 787 984
www.shearerwoolhandler.com.au

**SpringDale
Neighbourhood
Centre**
17-21 High Street
Drysdale VIC 3222
Call (03) 5253 1960
home.springdale.org.au

WDEA Works Training
52 Fairy Street
Warrnambool VIC 3280
Call (03) 5561 2579
www.wdeaworks.org.au

**Westgate Community
Initiative Group**
Level 2, 65
Brougham Street
Geelong VIC 3220
Call (03) 5249 5855
www.wcig.org.au